

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1608  
HELD WEDNESDAY, JUNE 7, 2017**

The Regular Meeting of the Board of Trustees of Reclamation District 1608 was held Wednesday, June 7, 2017 at the law office of Neumiller & Beardslee, 509 W. Weber Avenue, 5<sup>th</sup> Floor, Stockton, California, at the hour of 8:00 a.m.

**TRUSTEES PRESENT WERE:**

MICHAEL PANZER  
DREW MEYERS  
BRETT THOLBORN

**OTHERS PRESENT WERE:**

DANIEL J. SCHROEDER  
ANDY PINASCO  
CHRISTOPHER NEUDECK  
JEAN KNIGHT  
JOE BRYSON  
DOMINIQUE GUILLI  
JOHN FLANAGAN, Homeowner on Embarcadero Drive, Stockton.

**Item 1. Public Comment.** Under Government Code Section 54954.3, members of the public may address the Board on any issue in the District’s jurisdiction. The public may address any item on the agenda as it is taken up. Dominique Guilli noted there was an article in The Record regarding the Western Wall.

**Item 2. Approval of Minutes.** Minutes of the regular meeting of May 3, 2017 and the special meeting of May 30, 2017. After review,

It was moved, seconded (B. Tholborn/D. Meyers) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the minutes of the regular meeting of May 3, 2017 and the special meeting of May 30, 2017 were approved as read.

**Item 3. Financial Report.** Review, discuss, and accept financial report. Dan Schroeder presented the financial report and noted the District did receive assessment, property taxes, and interest income this last month. There was a question on why the subventions moneys, which the District still has not received, are delayed. Engineer Neudeck noted that the Department of Finance gets the direction from DWR to issue the checks and timelines are often delayed. There is movement to get things going faster and “shaking” up the process. Ms. Knight also reported that she made an adjustment in the financial report to insert the engineer’s assessment costs into the line item for this expense (\$2,355.19) and reversed monies out of the engineering fees for the current month as that expense had on, an earlier financial report, been entered into the general engineering expenses. After review:

It was moved, seconded (B. Tholborn/D. Meyers) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report be approved.

- (a) Adopt Preliminary 2017/2018 Budget. It was reported that the Sediment Removal project is now budgeted for as was directed at the Special Meeting on May 30th. There was discussion regarding drawing money from our reserves to balance the budget but at this time, the budget would not need to be amended. In around September of 2017, the District will be able to finalize the budget. After discussion,

It was moved, seconded (B. Tholborn/D. Meyers) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Preliminary 2017/2018 Budget be approved.

- (b) Approve Audit Contract for 2016-2017 Audit with Croce, Sanguinetti, & Vander Veen. Attorney Schroeder presented this item and noted the quote was a not to exceed \$3,350.00 – along with a State Filing Fee of \$225.00. After discussion,

It was moved, seconded (B. Tholborn/D. Meyers) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Audit Contract for 2016-2017 Audit with Croce, Sanguinetti, & Vander Veen be approved with a not to exceed \$3,350.00 – along with a State Filing Fee of \$225.00

The following bills, and warrants in payment of same, were approved:

Table with 2 columns: Name/Description and Amount. Rows include JEAN L. KNIGHT, MICHAEL PANZER, DREW MEYERS, BRETT THOLBORN, NEUMILLER & BEARDSLEE, KJELDTSEN, SINNOCK & NEUDECK, CROCE & COMPANY, CROCE, SANGUINETTI & VANDER VEEN, JUDITH BUETHE COMMUNICATIONS, ASTA CONSTRUCTION, and PG&E.

Timesheets for the following employees were submitted and checks in payment of same, were approved:

May, 2017

Table with 2 columns: Name/Description and Amount. Row: JOE BRYSON, #1318, May, 2017 Salary .....2,827.42

State and Federal Payroll Taxes scheduled to be paid on line, were approved

State Government, Payroll Taxes, May Salary .....265.53  
Federal Government, Payroll Taxes, May Salary .....1,541.06

**Item 4. Engineer’s Report.** Request for directions and approvals.

- (a) Consider new permits requests from homeowners. – No permits presented.
- (b) Approve Temporary Encroachment Permit Agreement (Hyacinth Removal) with County. Attorney Schroeder reported the document used for last year was drafted for use this year. The hyacinth removal will hopefully start July 5, 2017 and will only be at 5 Mile Slough. The County noted it will be stopping on the west side of File Mile Slough and not doing the east side. A motion was needed to approve the temporary permit for the hyacinth removal with a change in the expiration date to October 31, 2017 and after discussion,

It was moved, seconded (B. Tholborn/D. Meyers) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Temporary Encroachment Permit Agreement (Hyacinth Removal) with County be approved with a change in the expiration date to October 31, 2017.

FEMA Mapping Status: Engineer Neudeck reported on the FEMA mapping status and referred to the engineer’s report wherein a copy of the response to FEMA to the District’s LOMR application dated February 24, 2017 was submitted on May 25, 2017. Mr. Neudeck noted the only thing the engineers have at this time is a confirmation of receipt. He is hoping comments will be received by the next District meeting. He believes things are very straight forward and the zoning status will not change but hopefully boundaries of the lakes will change. A letter will be sent out with an attached map but Congress would need to approve revision of the maps. The City of Stockton would get and hold the letter – not the reclamation district.

- (c) Approval to Proceed with Sediment Removal Project. At this time, Trustee Tholborn left the room due to a conflict of interest with the Sediment Removal Project issued by the California Attorney General’s Office.

Mr. Neudeck noted the engineers would be ready to commence getting scope of work and fees together. He has spoken to his staff. There would be a years’ worth of time frame to do the permitting. He said that a lot of the cost is redoing work that was done 8 years ago and that sampling will still being required. Regarding the spoils removal, Dan Schroeder said he will reach out to the City of Stockton. After consideration,

It was moved, seconded (D. Meyers/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 to proceed with the Sediment Removal Project with the first step starting with the permitting process.

**Item 5. Levee Superintendent Report.** Request for directions and approvals. Joe Bryson gave his superintendent's report and said that all locks had been rekeyed. He distributed new keys to staff and Trustees. On item 2, (Mr. Conelos at 3039 Sea Gull Lane) the dogs are running on the levee and homeowners are complaining. The engineers will be working with Mr. Bryson to get a letter out to the homeowners. On Item 4, with respect to the large root growing towards Fourteen Mile Slough, it is an encroachment issue that the engineers will need to resolve and it deals with the test boring work done by Kleinfelder. On item 5, test holes in the blacktop that are cracking, the District is asphaltting over. On item 6., with respect to the rotting dock, it is the homeowner's responsibility. Chris Neudeck reported that on the upper slope of rock at Fourteen Mile Slough, north of Garlic Brothers, the rock is breaking down. Joe Bryson has been replacing with higher density rock but stopped. There is plenty to do still but the budget for this expense had run out. They will do this work in the Fall and budget it under maintenance. On Item 12, Mr. Bryson is trying to get e-mails and people want to talk and it's just talking a long time. Mr. Neudeck said he needs the information for the database. Regarding additional help in Item 15., Mr. Bryson said he is interviewing again for someone to rake and pull weeds and to go down to the water and pull out debris.

**Item 6. Report by Trustees on meetings attended and up coming meetings.** Request for direction. The only report for this was the Special Meeting attended by Michael Panzer and Drew Meyers.

**Item 7. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.**

- (a) Review and Update Sediment Removal Project Projected Costs. – discussed above.
- (b) Develop Long Term Expenditure Plan – still being worked on. Chris Neudeck distributed and discussed the Fiscal Year 2016-2026 budget worksheet.

**Item 8. Discussion and direction on Short-Term and Long-Range Goals.** Discussion. Chris Neudeck talked about the construction work on southwest quadrant and noted that it may not ever have been done. They would need to be raising the levee in this area. This work will be starting this next fiscal year – July 2017. The budget for this item may have to be increased as the challenge is large. The District is dealing with land and water and the levee is narrow. There are 50 homeowners in the area and they are going to have some challenges. This needs to be added as number 8 to the Short Term Goals. The engineers are not seeking a 200-year standard. This item will be put on the agenda for the July meeting. There has to be more thought to the gates as it appears that every one of the gates will need to be remodeled.

**Item 9. District Calendar.** Discussion and direction.

- (a) Possible Reschedule of July 5, 2017 Meeting. After discussion, it was decided that the July 5<sup>th</sup> meeting will be moved to July 12<sup>th</sup>. Therefore,

It was moved, seconded (B. Tholborn/D. Meyers) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the July 5, 2017 meeting will be moved to July 12, 2017.

**Item 10. Correspondence.** None.

**Item 11. Approval of Bills.** The bills, as presented, were approved.

**Item 12. Staff Reports.**

- (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 509 West Weber Avenue, Stockton, California, at least seventy-two (72) hours preceding the meeting.

**Item 13. Adjournment.** The meeting was adjourned at 8:55 a.m.

Respectfully submitted,

Jean L. Knight  
District Secretary