

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD WEDNESDAY, FEBRUARY 1, 2017**

The Regular Meeting of the Board of Trustees of Reclamation District 1608 was held Wednesday, February 1, 2017 at the law office of Neumiller & Beardslee, 509 W. Weber Avenue, 5th Floor, Stockton, California, at the hour of 8:00 a.m.

TRUSTEES PRESENT WERE:

DREW MEYERS
BRETT THOLBORN

OTHERS PRESENT WERE:

DANIEL J. SCHROEDER
CHRISTOPHER NEUDECK
JEAN KNIGHT
JOE BRYSON
BOB BENTZ
KELLY FRY, Lincoln Lake Mapping Issue
CHRISSY HAINES - Neighbor to property Kelly Fry purchasing
SARAH VAN DAELE, CCAM, Katzakian Property Management, LTD

ABSENT WAS:

MICHAEL PANZER

Item 1. Public Comment. Bob Bentz brought up an issue with respect to levees and sea level rising and had questions about the levees within Reclamation District 1608 as he had seen an article in The Record. Discussion followed and it was noted that although there are inconsistencies in the findings, one thing that Chris Neudeck did say is that if the sea levels rise, levees can be raised. These may be issues that happen 50-100 years from now.

Item 2. Approval of Minutes. Minutes of the regular meeting of January 4, 2017. The minutes were reviewed and

Upon motion duly made, seconded (D. Meyers/B. Tholborn) and
unanimously carried, the Trustees of Reclamation District 1608
approved the January 4, 2017 minutes of the Regular Meeting of
Reclamation District 1608 were approved.

Item 3. Financial Report. Review, discuss, and accept financial report. Attorney Schroeder presented the financial report and reported that the District had received a bulk of both assessment and property tax income this last month from the taxes and assessments due towards the end of the 2016 calendar year. The account balances reflect their receipt. Secretary Knight, with input from Trustee Tholborn reported on the revised method of calculating the expenditures of the Levee Superintendent and Pay Time Employees as gross expenses instead of net expenses

on the District's monthly Financial Report. Ms. Knight prepared a handout that explained how the expenses will be input on this report. After review and discussion,

It was moved, seconded (D. Meyers/B. Tholborn) and unanimously carried by the Trustees of Reclamation District 1608 that the Financial Report, as presented, be approved.

The following bills, and warrants in payment of same, were approved:

VOID #5868

DREW MEYERS, #5869, Trustee Fee	100.00
BRETT THOLBORN, #5870, Trustee Fee	100.00
JEAN L. KNIGHT, #5871, Secretarial Fee	690.00
NEUMILLER & BEARDSLEE, #5872, Inv. #281996	2,584.65
KJELDSSEN, SINNOCK & NEUDECK, #5873, Inv. #s 20207 - 20214.....	11,376.42
JUDITH BUETHE COMMUNICATIONS, #5874, Inv. #6042	4,836.60
SAN JOAQUIN COUNTY MOSQUITO & VECTOR	
CONTROL DISTRICT, #5875, Assessment for 2016-2017 Year	34.97
FOOTHILL MATERIALS, INC. #5876, Inv. #69583	9,983.61
PG&E, #5877, Electrical.....	21.38
PAUL E. VAZ TRUCKING, #5878, Inv. #s 46646-46649 & 47602	11,214.48
CROCE & COMPANY, #5879, Inv. # 2006346.....	200.00
CROCE, SANGUINETTI & VANDER VEEN, #5880, Inv. # 4993.....	3,595.00

Timesheets for the following employees were submitted and checks in payment of same, were approved:

December, 2016

GABRIEL P. BANKS, #1293, December 1-15, 2016 Semi-Monthly Salary	327.52
CALIFORNIA STATE DISBURSEMENT UNIT, #1294,	
Income Withholding Order (Gabriel P. Banks)	185.62
JOE BRYSON, #1295, Payroll, December Salary	3,179.01
GABRIEL BANKS, #1296, December 16-31, 2016 Semi-Monthly Salary	551.09
CALIFORNIA STATE DISBURSEMENT UNIT, #1297,	
Income Withholding Order (Gabriel P. Banks)	185.62

State and Federal Payroll Taxes scheduled to be paid on line, were approved

State Government, Payroll Taxes, December Salary	327.78
Federal Government, Payroll Taxes, December Salary	1,980.82

January, 2017

GABRIEL P. BANKS, #1298, January 1-15 Semi-Monthly Salary	805.09
CALIFORNIA STATE DISBURSEMENT UNIT, #1299,	
Income Withholding Order (Gabriel P. Banks)	185.62
GABRIEL BANKS, #1300 January 16-31, 2017 Semi-Monthly Salary	690.97
JOE BRYSON, #1301, Payroll, January Salary	5,613.20

CALIFORNIA STATE DISBURSEMENT UNIT, #1302,
Income Withholding Order (Gabriel P. Banks)185.62

State and Federal Payroll Taxes scheduled to be paid on line, were approved

State Government, Payroll Taxes, January Salary262.94
Federal Government, Payroll Taxes, January Salary1,850.76

- (a) Review and Discuss Long Term Budget Planning and Project Expenditure Plan.
No update on discussion for this item.

Item 4. Engineer’s Report. Request for directions and approvals.

- (a) Consider new permits requests from homeowners. – No permits presented; however, it was stated that there is a permit pending.

- (b) Consider Proposal for Engineering and Surveying Scope for the Lincoln Village West Lake Mapping. This item was discussed at the January meeting and further discussed at this February meeting. The guests present at this meeting, for this agenda item, stated that this situation is creating an undue hardship and a cloud on getting the properties mapped properly. Currently there are 8 properties having the flood plain (as currently mapped) going through the property itself. Dan Schroeder noted that the map is cutting through the buildings and is causing people to be required to get flood insurance. Again as Attorney Schroeder noted at the January meeting, the District does not have a duty to – but could assist with this improper mapping. At the last meeting, the Trustees asked the District’s engineer to come back to the next meeting and report on how much it would cost to get these properties remapped. It was suggested that this be incorporated into the District’s letter of map revision. The District is already engaged with FEMA. He also reported that he believed the additional cost could be about \$28,000 – in addition to letter of map revision expenses. At this time, the District only has \$14,359.56 left on expenses for the letter of map revision process and he had actually anticipated it would be more. This was noted on Page 2 of Exhibit C in the Engineer’s Report. Nothing further has been done as no authorization was given except to get an estimate on costs. He said a map amendment could take about 90-120 days. It was also reported that there are properties in the North Lake area that are mapped incorrectly, but not as extensive.

Also, as reported in January, Reclamation District 1608 is not responsible for interior drainage for Lake Lincoln. The Homeowner Association also deals with the water quality and the city of Stockton uses it for a retention basin. The City has a provision to pump those waters down when needed.

Again, it was reported that the District does not have legal duty to do anything but it is within District’s jurisdiction to do something. One idea was to consider having the property owners share in the costs. Trustee Meyers noted that at the last two meetings, there have only been two Trustees present and he does not feel it’s a decision that should be made without the full Board. Drew Meyers noted that the Trustees haven’t looked at the long term budget effect to say what the

District can afford. He thinks all three Trustees should be present to discuss. Trustee Tholborn agreed and as a result, this item will be put on the March agenda.

- (c) Award Contract for Rock Slope Protection and Levee Slope East of Highway 5 on Fourteen Mile Slough. Chris Neudeck reviewed the bid summary for placement of rock slope protection on Fourteen Mile Slough east of I-5 and Exhibit D of the Engineer's Report includes information relative to the five bids received for this project. He also noted that the District is trying to do projects, such as this, when the District still has the levee subventions program available. The engineer's recommendation for the work was Asta Construction with a bid total of \$91.413. If awarded, he would like to start the work within the next two weeks. No 404 permit would be required and the problem area where there is a sandy levee that is caving, is the only area where the District does not have riprap. He noted the slope is too steep and it needs rock and fill so the bank will no longer be eroding. Trustee Meyers questioned the companies and had some concerns with the low cost of the rock on Asta's bid. Mr. Neudeck said he was in disagreement and also noted that recently Asta hired a senior management personnel out of Teichert. He also said they all buy rock out of the same place. He also said they currently had three contracts going on right now with Asta and all were going well. After discussion,

It was moved, seconded, (D. Meyers/B. Tholborn) and unanimously carried by the Trustees of Reclamation District 1608 that the Contract for Rock Slope Protection and Levee Slope East of Highway 5 on Fourteen Mile Slough be awarded to Asta Construction for a bid total of \$91.413.

Additional Item of Discussion – III. High Water event/Flood of 2017. Mr. Neudeck stated that this time, as it plays into emergency declarations local and state wide, Reclamation District 1608 has fared very well with a fantastic levee superintendent and helper. They are checking the levees two-three times a day on a daily basis. Engineer Neudeck noted that it is the highest tide of record that has been seen in the Delta.

While in the process of doing flood flight, they are doing some maintenance work. Due to time, some of the riprap is starting to fracture. He noted that the area is far from being out of this flood event and also noted the system is now full.

Item 5. Levee Superintendent Report. Request for directions and approvals. Joe Bryson presented his engineer's report. Further notes with respect to some of the items follow. Mr. Bryson distributed photos of houses on the levee that had a lot of foliage on around the gates in the southwest area. He said it makes it very difficult to do inspections. Trustee Meyers brought it up that homeowners need to be notified that the levee superintendent is going to do an inspection and advise when they are coming and it is the homeowner's responsibility to do the clean-up work when the Superintendent can't view levee. He noted that the inspection by DWR, Kjeldsen, Sinnock & Neudeck and the Department of Fish and Game went well. He noted that these inspections are done twice a year.

Mr. Bryson also reported that the District needs water gauges and he was asked by the Army Corps of Engineers about this. There was further discussion on this item with Mr. Neudeck and Mr. Bryson discussing locations, how to anchor one and types of gauges. This will be further researched and taken care of.

Another question was when does the District get its next subventions check and the response by Chris Neudeck was maybe in March.

With respect to Item 6 and the dogs, Mr. Bryson reported this problem and he was asked to write a letter to the homeowner to keep the dog off the levee.

On item 17 and the sewage dump into File Mile Slough, Chris Neudeck was concerned and wanted following up done.

On Item 18 and a key, Mr. Bryson was given directive on what to do with the key and who to give the code to.

Item 6. Report by Trustees on meetings attended and upcoming meetings. Request for direction. No meetings attended.

Item 7. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.

- (a) Review and Update Sediment Removal Project Projected Costs. – Chris Neudeck reported he would be calendaring with a follow up on the subventions program. He thinks a decision will be made this year but doesn't know for sure. He asked that it be left on the agenda. He noted there is a Stewardship Council meeting next week and they are poised to make some legislation decisions.
- (b) Develop Long term Expenditure Plan. No discussion at this meeting.
- (c) Review of reporting of wages and related expenses on Financial Reports. See financial report.

Item 8. Discussion and direction on Short-Term and Long-Range Goals. Discussion. Joe Bryson reported he would be going on vacation in May for a couple of weeks. Gabriel Banks will be his back-up.

Item 9. District Calendar. Discussion and direction. It was decided to invite Judith Buethe to the March meeting to discuss another newsletter. Also, there is a need to set up a meeting with Trustee Tholborn and staff to start working on the budget for 2017-2018. Attorney Schroeder's office will work on this.

Item 10. Correspondence. None.

Item 11. Approval of Bills. The bills, as presented, were approved.

Item 12. Staff Reports.

(a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 509 West Weber Avenue, Stockton, California, at least seventy-two (72) hours preceding the meeting.

Item 13. Adjournment. The meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Jean L. Knight
District Secretary