AGENDA FOR RECLAMATION DISTRICT NO. 1608 BOARD OF TRUSTEES SPECIAL MEETING 8:00 A.M. AUGUST 19, 2016 NEUMILLER & BEARDSLEE 509 WEST WEBER AVENUE, FIFTH FLOOR STOCKTON, CALIFORNIA

Call to Order.

Roll Call.

Agenda Items.

- 1. <u>Public Comment</u>. Under Government Code Section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda as it is taken up.
- 2. Approval of Minutes. Minutes of the regular meeting of July 6, 2016.
- 3. Financial Report. Review, discuss, and accept financial report.
 - (a) Copy of Finalized 2016-2017 Budget
 - (b) Approval of 2015-2016 Audit Contract with Croce, Sanguinetti & Vander Veen.
 - (c) Status on Sediment Removal Project Revised Projected Project Costs and 5 Year Expenditure Plan.
- 4. Engineer's Report. Request for directions and approvals.
 - (a) Consider new permits requests from homeowners.
 - (1) 4131 Fort Donelson Drive, Kenneth E. and Hsin J. Norton, Index No 126 Lot 2221, APN 098-420-17, Review request and seek Board of Trustees approval to remodel back yard surfacing features.
 - (2) 4149 Fort Donelson Drive, Morgan S. and Susan W. Mayfield Index No 126 Lot 2221, APN 098-420-17, Review request and seek Board of Trustees approval to Construct Fence in backyard.
 - (b) Consider Pending permits requests from homeowners.
 - (1) 3821 Falmouth Court, Parveen S. Malik, Index No 134 Lot 2129, APN 098-100-18, Status on Permit Compliance.
 - (c) Consider Violations Of District Levee Encroachment Standard
 - (1) 7050 Bridgeport Circle, Index No. 47 Lot 1560, APN 097-560-39
 - (2) 3802 Fourteen Mile Drive, Index No. 33 Lot 406, APN 098-393-06
 - (d) Discussion and possible action regarding City of Stockton Storm Water Pumping Pipe Incident.
 - (e) FEMA Mapping Status.
- 5. Levee Superintendent Report. Request for directions and approvals.
- 6. Report by Trustees on meetings attended and up coming meetings. Request for direction
- 7. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
 - (a) Review and Update Sediment Removal Project Projected Costs.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Jean Knight at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 509 W. Weber Avenue, 5th Floor, Stockton, California during normal business hours.

- (b) 5 Year Expenditure Plan
- 8. <u>Discussion</u> and direction on Short-Term and Long-Range Goals. Discussion.
- 9. District Calendar. Discussion and direction.
- 10. Correspondence.
- 11. Approval of Bills.
- 12. Staff Reports.
 - (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 509 West Weber Avenue, Stockton, California, at least seventy-two (72) hours preceding the meeting.
- 13. Levee Inspection
- 14. Adjournment.

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AGENDA PACKET RECLAMATION DISTRICT 1608 August 19, 2016

<u>ITEM</u>	COMMENTARY
1.	Self-explanatory.
2.	Please see attached.
3.	Please see attached.
4.	Self-explanatory.
5.	Self-explanatory.
6.	Self-explanatory.
7.	Self-explanatory.
8.	Please see attached.
9.	Please see attached.
10.	Please see attached.
11.	Self-explanatory.
12.	Self-explanatory.
13.	Self-explanatory.
14.	Self-explanatory.

ITEM 2

MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES

FOR RECLAMATION DISTRICT 1608 HELD WEDNESDAY, JULY 6, 2016

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was held Wednesday, July 6, 2016, at the law office of Neumiller & Beardslee, 509 W. Weber Avenue, 5th Floor, Stockton, California, at the hour of 8:00 a.m.

TRUSTEES PRESENT WERE:

MICHAEL PANZER DREW MEYERS BRETT THOLBORN

OTHERS PRESENT WERE:

DANIEL J. SCHROEDER ANDREW J. PINASCO JEAN L. KNIGHT JOE BRYSON BOB BENTZ

VIA CONFERENCE CALL:

CHRIS NEUDECK

Item 1. Public Comment. None.

Item 2. Approval of Minutes. Minutes of the regular meeting of June 1, 2016 and Special Meeting of June 24, 2016. After review,

It was moved, seconded, (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the minutes of the Regular Meeting of June 1, 2016 be approved as read.

It was moved, seconded, (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the minutes of the Special Meeting of June 24, 2016 be approved as read.

The following bills, and warrants in payment of same, were approved:

MICHAEL PANZER, #5798, Trustee Fee, Two Meetings	200.00
DREW MEYERS, #5799, Trustee Fee, One Meeting	
BRETT THOLBORN, #5800, Trustee Fee, Two Meetings	

JEAN L. KNIGHT, #3801, Secretarial Fee, Two Meetings	940.00
NEUMILLER & BEARDSLEE, #5802, Inv. #278164	
VOID, #5803	
PG&E, #5804, Electrical	24.05
JUDITH BUETHE COMMUNICATIONS, #5805, Inv. #5063	
ANIMAL DAMAGE CONTROL, #5806, Inv. #357	
ADWEAR, #5807, Inv. 10158	
Timesheets for the following employees were submitted and checks in paym approved: GABRIEL P. BANKS, #1264, June 1-15, 2016 Semi-Monthly Salary	ŕ
GABRIEL P. BANKS, #1265, June 16-30, 2016 Semi-Monthly Salary	
BRIAN SHEPARD, #1266, June 16-30, 2016 Semi-Monthly Salary	
JOE BRYSON, #1267, Payroll, June Salary	3,616.84
State and Federal Payroll Taxes scheduled to be paid on line, were approved	-

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IEAN I VNIGHT #5001 Corretorial For Two Martines

Item 3. Financial Report. Review, discuss, and accept financial report. Dan Schroeder presented the Financial Report and said the District is at 100% of the fiscal year. District has done well and the reserves are all in place.

Upon motion duly made seconded (B. Tholborn/D. Meyers) and unanimously carried, the Trustees of Reclamation District 1608 approved the financial report and that the reserves remain the same.

(a) Adopt Resolution 2016-04 Certifying Assessments To Be Collected
And Establishing A Procedure For Collection For Fiscal Year 2016-2017. Dan
Schroeder presented this item. The District needs to annually establish the amount which will be at the ceiling of the Proposition 218 limit for assessment collection and sets forth the procedure for collection. This information is forwarded to the County Assessor's office for collection on the property tax bills.

Upon motion duly made seconded (B. Tholborn/D. Meyers) and unanimously carried, the Trustees of Reclamation District 1608 adopted Adopt Resolution 2016-04 Certifying Assessments To Be Collected And Establishing A Procedure For Collection For Fiscal Year 2016-2017.

(b) Approve Revised Records Storage Agreement. Dan Schroeder presented this item and noted that currently three reclamation districts (2126, 1608 and 1614) share a storage unit at B&R Self Storage at 7777 Kelley Drive, Stockton. Reclamation District 828 has 16 boxes of records it needs to store offsite and there is additional space in the unit being used by the three districts referenced above. If approved by all Districts, this will take the expense down to ¼ of the total bill. After discussion, the Trustees were in favor of this agreement. Therefore,

Upon motion duly made seconded (B. Tholborn/D. Meyers) and unanimously carried, the Trustees of Reclamation District 1608 approved the Revised Records Storage Agreement between Reclamation Districts 1608, 1614, 2126 and 828 with an effective date of August 1, 2016.

(c) Review of Sediment Removal Funding Issues. Because of an earlier reported conflict of interest determined by the California Attorney General's office, Trustee Tholborn left the meeting room before this item was discussed.

Attorney Schroeder gave a Power Point presentation on the funding for the Sediment Removal Project. There were options given for additional funding such as talking to another bank, delaying the project and/or going back to property owners for an another Proposition 218 hearing to request an additional assessment.

Trustee Meyers spoke up and said he had wanted a 5 five year financial plan and thought he had indicated that previously. There are several expenses the district is incurring and some revenues that the District will be receiving that he feels should be taken into account. There was discussion about levee subventions reimbursement and whether the District could take some of the expenses related to the project and consider them for reimbursable expenses. He wants to look at options. So far the District has invested \$230,000. What would the new cost be and then he wanted to project the District's expenditures and revenues for the next 5-9 years. He said he wants viable figures in front of the Trustees and asked that the item be tabled until this is done. Trustee Panzer asked if the proposed 1.8 million dollars include all costs – design, disposal and the work itself. Mr. Schroeder thought that \$1.8 million might be optimistic. The bottom line of the revenues at this point is that the District would not be incurring the current FEMA expenses, there are no obligations for the \$30,000 the District has been paying for the Wright-Elmwood Tract, and the District is now part of the Levee Subventions Program.

The trustees would like numbers to come from Kjeldsen, Sinnock & Neudeck ("KSN"), not HDR. Mr. Neudeck stated if the District wanted KSN's involvement, they would look at it from a holistic approach and would also talk to a dredging resource they work with. The Army Corps of Engineers, the Regional Water Quality Control Board - Steve Michaelson. There was involvement with Tinsley Island and the San Joaquin River Yacht Club. He noted that the ideal location for storage would be Wright Elmwood tract. Chris will work with Mr. Michaelson for costs – per yard basis. Surveys done under HDR will also need to be updated. There is more silt than before so he can also work

with Johnnie Mack. He noted that with the Letter of Map Revision, Johnnie Mack has been very helpful. His hope is to get it done in 30 days. He did note that the Levee Subvention Program is up in 2017 but all assumptions think it will be continued as it has been in recent years. However, he is not overly optimistic that costs will not come down substantially. There are very short times to work within certain work windows and only certain amount of dredgers and limited time and costs will likely be higher. The next meeting will be on August 19th. At that time, there will a five year expenditure plan presented, up to date analysis, anticipated revenues, expenses, and a cost estimate for the project.

Mr. Neudeck also stated that there will also need to be discussions regarding CEQA and a construction timeline, what is done, what's been completed, what has to be restudied. Are those milestones sufficient? He noted that there are still a fair amount of details needed for the Letter of Map Revision but there are delays because so many people are off on vacations.

After the above discussion, Trustee Tholborn returned to the meeting.

Item 4. Engineer's Report. Request for directions and approvals.

- (a) Consider new permits requests from homeowners. None.
- (b) Consider Pending permits requests from homeowners.
 - (1) 3821 Falmouth Court, Index No 134 Lot 2129, APN 098-100-18
 Review request to place sod (lawn) on the landside levee slope. Engineer
 Neudeck reported that this work has been done and appears to be in compliance.
 There were photos of the grass in pictures in the engineer's report but the owners
 still need to do some more tree trimming. Pictures were also passed around
 showing the lawn.
- (c) Consider Violations Of District Levee Encroachment Standard
 - (1) 7056 Bridgeport Circle, Index No. 50 Lot 1563, APN 097-560-36. Photos of Mr. Lomax's hedge were included in the engineer's report. As also noted, Mr. Bryson said Mr. Lomax intends to remove his entire hedge and at the meeting it was hoped that he will be in compliance between now and next meeting.
 - (2) 7050 Bridgeport Circle, Index No. 47 Lot 1560, APN 097-560-39. Steve and Jane Copello. Joe Bryson spoke and said it look like the Copello's are going to comply. He will need to follow up. The Copello's are moving and Mr. Copello said he will take care of trimming the hedge and bring his property in compliance. The Copello's received a violation letter in April 2016 which stated they needed to trim the bushes on the fence and the violation noted that they were to keep the slope clear of leaves and brush. It was asked if there were a realtor involved yet. Mr. Bryson said he did not know of one at this point. It was suggested that when they have put it up for sale, that a letter needs to go to the property owner and real estate agent regarding the violation as the sale can move

quickly and the District wants to be assured the property is cleaned up and in compliance before the sale is completed. Mr. Bryson is to inform Chris Neudeck and Dan Schroeder if the owner doesn't comply.

- (3) 3860 Fourteen Mile Drive, Index No. 24 Lot 1152, APN 098-370-08. Details regarding the minutes in April 6, 2012 were presented for discussion. It was determined that the current fence has not been approved and if they owners would like to keep it they would need to come forward but they can also bring before the Board and appeal.
- (4) 3831 Fort Donelson Drive, Index No. 111 Lot 2236, APN 098-080-44. Taylan. Per the engineer's report, Mr. Bryson provided photos to KSN that show Mr. Taylan has trimmed his trees and the engineer will not draft a letter regarding the District's violation letter dated April 11th.
- (5) 3818 Fourteen Mile Drive, Index No. 31 Lot 404, APN 098-393-04. Plovnick. It was discovered that the retaining wall/fence and waterside deck were approved. KSN will draft a letter confirming this.
- (6) 3802 Fourteen Mile Drive, Index No. 33 Lot 406, APN 098-393-06. As noted in the engineer's report, Joe Bryson did speak with Mrs. Notman and she could not locate the shutoff valve on the landside of the levee. Joe Bryson has not yet been able to follow up but will be doing so with Mr. Notman. This will be kept on the report until Mr. Bryson inspects the property.
- (7) 3769 Hatchers Circle, Index No. 103, Lot 1994, APN 098-050-03. It was reported that the homeowners have complied and removed the old steps. They may seek a permit for new steps. A letter will be written saying they have complied.
- (d) Discussion and possible action regarding City of Stockton Storm Water Pumping Pipe Incident. Mr. Neudeck reported he did write an e-mail on June 6, 2016 after last meeting and also a follow-up on June 20, 2016 to Eric Johnson, supervisor of storm water stations for the City of Stockton (Exhibit G in the engineer's report). The easement deed for the Discharge pipes was also enclosed in the June 20th e-mail. Mr. Neudeck reported he has not heard from the City since sending the e-mails. He noted that the Pump is locked out. He noted the District needs to see plans and the encroachment permit. Trustee Meyer asked if the work should be done before the storm season. Mr. Neudeck said that would be November 1st but that there are exceptions. He noted that the way the City talked about it, it should have been the end of June or early July. In his next e-mail to them, he will confirm the status and state that the work needs to be done by November 1st. The District has to be prepared to tell them when they can do the work. Joe Bryson goes every day to check and make sure everything is okay.

- (e) Hyacinth Removal from Five Mile Slough. Follow up to special meeting. It was reported the District received the permit from the County this morning of the Meeting. The County Staff has been on strike so there have been delays.
- (f) FEMA Mapping Status. Mr. Neudeck reported that they are probably in last 30 to 45 days (the last of the summer). Everything looks relatively good with exception of north boundary of the District where levee drops down to golf course, the section between golf course and further east does not meet the base flood elevation for the Delta. If the control structure removed, water could come up and do some flooding. However, they are going to submit the report regardless. In some other areas, they don't have Kleinfelder's report. Other areas meet standards except for the golf course area but he thinks there will not be a problem.

Item 5. Levee Superintendent Report. Request for directions and approvals. Mr. Bryson went through the superintendent's report. Following are details about several of the items.

On item 10 Mr. Bryson said he needs a letter – there are kids fishing at Stone River Circle – four guys cut the lock. One was an adult who lived on 5 Mile Drive. Lot of people have PG&E keys. The guys broke the PG&E lock.

On item 18, the South East Levee, east side of I-5, there is a grassy area near the apartment at Fourteen Mile Slough – owned by San Joaquin County. The District has an easement. They mow up to the toe but not the slope. The previous owners mowed this area. Dan Schroeder sent a memo to Chris Neudeck about the research he did on this area. It's a triangle piece and the District obtained the easement rights. Mr. Bryson thinks the District could maintain this area. The County owns it and needs to maintain it but may not get to any time soon. It was noted that if there is heavy weed growth, they need to get Phil from Dickinson spray in there as it looks like it is turning into a jungle and could be fire problem. The owner is Doctor Hand's son. Mr. Neudeck knows him and next week he could give him a call. Joe will get the phone number and give him a call and tell them they can mow this area. The District will see what comes of it.

On item 2, letter regarding vegetation at toe of levee – Rasmussen 3188 Sea Gull Lane. Mr. Bryson showed a picture. He will visit one more time. He understands there are some problems with the owner's ability to keep the area clean. The District can do with a release of the permit so what will occur right now is that the owners will need to get the work done this week or they will be getting a letter from the District's attorney.

On Item 22, Bustamante looks like a jungle, Cabral, and Mayfield – worst levee lot. The District needs more control over these properties. The owners need to follow procedures. Show cause letters will go out and if they don't do the work, their permits will be withdrawn.

On Item 23, there are four dead trees on the levee. They are little trees. The homeowners can be sent letters. If they go after the roots, Joe Bryson has to be there. He doesn't think there will be big roots. There are 2-3 in northwest levee and 1-2 in northeast levee. Ask, are they permitted trees, Mr. Bryson said they have been there for 12-13 years. His directive was - In northeast, see

if they are permitted, if not, District can take down. In northwest, confirm if permitted, District can take down if not and if permitted homeowners can.

<u>Item 6. Report by Trustees on meetings attended and upcoming meetings</u>. Request for direction. No report.

Item 7. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.

- (a) Review and Update Sediment Removal Project Funding Options (July meeting). add 5 year plan for sediment removal project funding.
- Item 8. Discussion and direction on Short-Term and Long-Range Goals. Discussion. No additional discussion.
- Item 9. District Calendar. Discussion and direction. No additional discussion.
- Item 10. Correspondence. None.
- Item 11. Approval of Bills. The bills as presented were approved.

Item 12. Staff Reports.

- (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 509 West Weber Avenue, Stockton, California, at least seventy-two (72) hours preceding the meeting.
- Item 13. Adjournment. The meeting was adjourned at 9:35 a.m.

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Respectfully submitted

Snight

District Secretary

ITEM 3

RECLAMATION DISTRICT 1608 BUDGET FOR FISCAL YEAR 2016-2017

OPERATIONS & MAINTENANCE EXPENSES	2	016-2017
OPERATIONS & MAINTENANCE EXPENSES LEVEE SUPERINTENDENT	\$	58,000
PART TIME EMPLOYEES	Φ	
		26,000
PAYROLL TAXES AND EXPENSES FENCES & GATES		6,300 25,000
LOCKS & SIGNS		25,000
WEED AND RODENT CONTROL & CLEANUP		15,000
LEVEE REPAIR FUND		135,000
PUMP SYSTEM MAINTENANCE		500
CELLULAR TELEPHONE (includes wireless computer service)		1,700
EMERGENCY EQUIPMENT & SUPPLIES		1,000
GARBAGE SERVICE		2,400
DISTRICT VEHICLE (Fuel, maintenance, repairs)		5,600
	\$	278,500
GENERAL EXPENSES		
TRUSTEE FEES	\$	6,000
SECRETARY FEES	Ψ	9,000
OFFICE EXPENSES		750
LEGAL		55,000
AUDITING		3,200
COUNTY ADMINISTRATION COSTS		7,250
LIABILITY INSURANCE		9,000
WORKERS COMPENSATION INSURANCE		8,750
AUTOMOBILE INSURANCE		2,000
ELECTION COSTS		0
NEWSLETTER & PUBLIC COMMUNICATIONS		9,000
	\$	109,950
ENGINEERING EXPENSES		
GENERAL ENGINEERING	\$	120,000
ASSESSMENT ENGINEERING	•	5,500
SEDIMENT REMOVAL PROJECT		0,500
SEDIMENT REMOVAL PROJECT	\$	125,500
	Ψ	120,000
SHARED DISTRICT EXPENSES		
RD 2119 ELMWOOD TRACT	\$	0
	\$	0
TOTAL EXPENSES	\$	513,950

RECLAMATION DISTRICT 1608 BUDGET FOR FISCAL YEAR 2016-2017

	2	016-2017
INCOME		
PROPERTY TAXES	\$	200,000
INTEREST INCOME		5,000
ASSESSMENTS		298,000
LEVEE SUBVENTION REIMBURSEMENT		93,904
TOTAL INCOME	<u>\$</u>	596,904
EXCESS OF REVENUE OVER EXPENDITURES (SHORTAGE)	\$	82,954

RESERVES

Capital Improvement Reserve	\$ 500,000
Board-designated Reserve	\$ 900,000
Cash on Hand (Exclusive of Reserves)	\$ 364,506
TOTAL CASH RESERVE (as of July 1, 2016)	\$ 1,764,506



June 13, 2016

Board of Trustees
Reclamation District No. 1608
Post Office Box 4857
Stockton, California 95204

You have requested that we prepare the Special Districts Financial Transactions Report of Reclamation District No. 1608 for the year ending June 30, 2016. We are pleased to confirm our acceptance and our understanding of this engagement to prepare the Special Districts Financial Transactions Report of Reclamation District No. 1608 by means of this letter.

Our Responsibilities

The objective of our engagement is to prepare the Special Districts Financial Transactions Report in accordance with the requirements of the Controller of the State of California, which differ from accounting principles generally accepted in the United States of America. We will conduct our engagement in accordance with Statement on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the Special Districts Financial Transactions Report.

Our engagement cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare the Special Districts Financial Transactions Report in accordance with the requirements of the Controller of the State of California. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your Special Districts Financial Transactions Report in accordance with SSARS:

- a. The prevention and detection of fraud
- b. To ensure that the entity complies with the laws and regulations applicable to its activities

c. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare the Special Districts Financial Transactions Report

d. To provide us with:

- i. Documentation, and other related information that is relevant to the preparation and presentation of the Special Districts Financial Transactions Report,
- ii. Additional information that may be requested for the purpose of the preparation of the Special Districts Financial Transactions Report; and
- iii. Unrestricted access to persons within **Reclamation District No. 1608** of whom we determine necessary to communicate.

As part of our engagement, we will issue a disclaimer that will state that the Special Districts Financial Transactions Report was not subjected to an audit, review, or compilation engagement by us and, accordingly, we do not express an opinion, conclusion, nor provide any assurance on them.

Other Relevant Information

We expect our fees for the services set forth in this letter for the fiscal year ended June 30, 2016 not to exceed \$200. Our invoices for the services outlined in this letter are payable on presentation. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

It is our policy to keep records related to this engagement for seven years. However, Croce, Sanguinetti, & Vander Veen, Inc. does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by government or regulatory agencies. By your signature below, you acknowledge and agree that upon the expiration of the seven-year period, Croce, Sanguinetti, & Vander Veen, Inc. shall be free to destroy our records related to this engagement.

Should any litigation or adverse action (such as audits by outside organizations and/or threatened litigation, etc.) by third parties arise against **Reclamation District No. 1608** or its officers subsequent to this engagement, which results in the subpoena of documents from Croce, Sanguinetti, & Vander Veen, Inc. and/or requires additional assistance from us to provide information, depositions, or testimony, **Reclamation District No. 1608** hereby agrees to compensate Croce, Sanguinetti, & Vander Veen, Inc. (at our standard hourly rates) for additional time charges and other costs (copies, travel, etc.) and to indemnify us for any attorney's fees to represent Croce, Sanguinetti, & Vander Veen, Inc.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the American Arbitration Association or other organization under its applicable rules for professional accounting and related services disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

We appreciate the opportunity to be of service to **Reclamation District No. 1608** and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign where indicated and return it to us. A copy of this engagement letter is enclosed for your files.

Very truly yours,

Croce, Sarguinetti, & Vander Veen, Inc.

CROCE, SANGUINETTI, & VANDER VEEN, INC. Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Reclamation District No. 1608.

Trustee signature: X	
Title:	
Date:	

June 13, 2016

Board of Trustees
Reclamation District No. 1608
Post Office Box 4857
Stockton, California 95204

We are pleased to confirm our understanding of the services we are to provide Reclamation District No. 1608 for the year ending June 30, 2016. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Reclamation District No. 1608 as of and for the year ending June 30, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis, to supplement Reclamation District No. 1608's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. After a thorough review of the reporting standards and the costs associated with implementation, we propose to exclude the management's discussion and analysis. The reporting methodology proposed will minimize district accounting fees. As part of our engagement, we will apply certain limited procedures to Reclamation District No. 1608's remaining RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

 Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual - Governmental Funds.

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of **Reclamation**

District No. 1608's financial statements. Our report will be addressed to the Board of Trustees of **Reclamation District No. 1608**. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdraw from the engagement.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of cash and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of **Reclamation District No. 1608's** compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion. Management maintains the responsibility for identifying and ensuring that **Reclamation District No. 1608** complies with applicable laws, regulations, contracts, and other agreements.

Other Services

We will also prepare the Special Districts Financial Transactions Report and the Government Compensation in California Report of **Reclamation District No. 1608**. We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, additional information that we may request for the purpose of the audit, and unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving management, employees who have significant roles in internal control, and others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

With regard to electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities for any nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

Pauline Sanguinetti is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

It is our policy to keep records related to this engagement for seven years. However, Croce, Sanguinetti, & Vander Veen, Inc. does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by government or regulatory agencies. By your signature below, you acknowledge and agree that upon the expiration of the seven-year period, Croce, Sanguinetti, & Vander Veen, Inc. shall be free to destroy our records related to this engagement.

We expect our fees for the services set forth in this letter for the fiscal year ending June 30, 2016 not to exceed \$3,150. Our invoices for the services outlined in this letter are payable on presentation. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

In the event that the District requires a single audit due to the expenditure of federal funds, we will perform such an audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller

General of the United States, the Single Audit Act Amendments of 1996, and the provisions of the Uniform Guidance. Services rendered in order to meet the aforementioned requirements will be billed to you separately.

Should any litigation or adverse action (such as audits by outside organizations and/or threatened litigation, etc.) by third parties arise against Reclamation District No. 1608 or its officers subsequent to this engagement, which results in the subpoena of documents from Croce, Sanguinetti, & Vander Veen, Inc. and/or requires additional assistance from us to provide information, depositions, or testimony, Reclamation District No. 1608 hereby agrees to compensate Croce, Sanguinetti, & Vander Veen, Inc. (at our standard hourly rates) for additional time charges and other costs (copies, travel, etc.) and to indemnify us for any attorney's fees to represent Croce, Sanguinetti, & Vander Veen, Inc.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the American Arbitration Association or other organization under its applicable rules for professional accounting and related services disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

We appreciate the opportunity to be of service to **Reclamation District No. 1608** and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign where indicated and return it to us. A copy of this engagement letter is enclosed for your files.

Very truly yours,

Croce, Sarguinetti, & Vander Veen, Inc.

CROCE, SANGUINETTI, & VANDER VEEN, INC. Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Reclamation District No. 1608.

Trustee signature: 🚶	
Title:	
Date:	

ITEM 8

SHORT TERM GOALS August 19, 2016

- 1. Sediment Removal Project.
- 2. Assistance to RD 2119 (Wright Elmwood Tract), and other Districts if necessary. Status: on-going.
- 3. Participate in County TAC and stakeholder groups. Status: Ongoing.
- 4. Work on slumping areas. In progress.
- 5. Monitor SJAFCA meetings re Calaveras and Fourteen Mile Slough uncertified levees.
- 6. Vegetation encroachments
- 7. Annual Levee Inspection.
- 8. FEMA Levee Certification

LONG TERM GOALS

9. CVFP Plan

ITEM 9

RD 1608: MASTER CALENDAR

JANUARY

• Update Levee Property DVD

FEBRUARY

• Send out Form 700s, remind Trustees of April 1 filing date

MARCH

- Yearly Employee Evaluations
- Submit Verification Request Form (VRF) for the Annual Levee Maintenance Project to the California Department of Fish & Game.
- Submit payment to the California Department of Fish & Game for prior year Levee Maintenance Project(s).
- Spring Newsletter

APRIL

- April 1: Form 700s due
- Letter to Property owners on levee regarding levee standards and permit requirements
- Schedule an Annual Joint meeting with RD 2074 (Brookside) and RD 2119 (Wright Elmwood Tract).

MAY

- Draft Budget
- Annual Department of Fish & Wildlife Maintenance Agreement Renewal.
- Tour of Levee System

JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code* §7910).
- Approve Audit Contract for expiring fiscal year
- Adopt the Annual Budget

JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.
- Follow up with FEMA on Certification Letter (2015 only).

AUGUST

• August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).

- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (Cal. Wat. Code §50731.5)
- Submit End of the Year Financial Report.

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (Cal. Wat. Code §50731.5).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (Cal. Wat. Code §50731.5).

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2018 (every three years thereafter)

NOVEMBER

• Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- Review Emergency Plan.
- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

Term of Current Board Members:

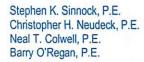
Name	Term Commenced	Term Ends
Drew Meyers	2013	First Friday of Dec 2017
Brett Tholborn	2015	First Friday of Dec 2019
Michael Panzer	2015	First Friday of Dec 2019

Assessment Expires 6/30/2025

Reclamation District Meetings

First Wednesday of each month, at 8:00 A.M. at the offices of:
 Neumiller & Beardslee
 509 W. Weber Avenue, Suite 500
 Stockton, California 95242

ITEM 10





August 1, 2016

MEMORANDUM

To: Our Valued Clients

Subject: Fee Schedules for 2016 / 2017

Please find attached copies of our Fee Schedules for 2016 / 2017. While some of our rates have changed to reflect the demands of the current employment market, we are pleased that we will be able to hold many of our rates the same for the coming year.

We value all our clients and we very much appreciate the opportunity we have had to work with you over the years. We look forward to continuing to provide services to meet your engineering and surveying needs. If you have any questions regarding our Fee Schedules, or if you have any suggestions as to how we might better serve your project needs, please contact any of us at KSN.

Sincerely.

Stephen K. Sinnock

Neal T. Colwell

Christopher H. Neudeck

Barry O'Regan

w/enclosures



2016 / 2017 FEE SCHEDULE NON-PREVAILING WAGE PROJECTS Effective July 1, 2016

Position		Rate
Principal Engineer	\$	235.00
Associate Engineer	\$	205.00
Senior Engineer	\$	180.00
Engineer	\$	160.00
Junior Engineer	\$	130.00
Senior Surveyor	\$	185.00
Surveyor	\$	155.00
Assistant Surveyor	\$	135.00
Field Crew-One Man & Vehicle	\$	175.00
Field Crew-Two Man & Vehicle	\$	270.00
Inspector	\$	145.00
Inspector & Vehicle	\$	165.00
Senior Project Manager	\$	205.00
Project Manager	\$	175.00
Assistant Project Manager	\$	155.00
Grant Manager	\$	135.00
GIS/CAD Technician III	\$	130.00
GIS/CAD Technician II	\$	110.00
GIS/CAD Technician I	\$	90.00
Project Accountant	\$	130.00
Administrative III	\$	98.00
Administrative II	\$	83.00
Administrative I	\$	68.00
Equipment	Н	ourly Rate
3D Print Cloud Work Station	\$	25.00
GPS Receivers-Per Receiver Per Hour	\$	25.00
Robotic Total Station	\$	35.00
HDS Scanner	\$	150.00
Boat	\$	55.00
Expenses		
Auto Mileage per current Federal Rates		
Special Consultants	Cost Plus 10%	
Reimbursable Expenses (Printing, Photos, Copies, Travel, Telephone, Fax, Survey Materials, etc.)	Cost Plus 10%	

Additional charges may apply for overtime services.

Fees are due and payable within 30 days from the date of billing. Fees past due may be subject to a finance charge computed on the basis of 1 1/2% of the unpaid balance per month.

Hourly rates are subject to review and adjustment July 1st of each year.



2016 / 2017 FEE SCHEDULE PREVAILING WAGE PROJECTS Effective July 1, 2016

Position		Rate
Principal Engineer	\$	235.00
Associate Engineer	\$	205.00
Senior Engineer	\$	180.00
Engineer	\$	160.00
Junior Engineer	\$	130.00
Senior Surveyor	\$	185.00
Surveyor	\$	155.00
Assistant Surveyor	\$	135.00
Field Crew-One Man & Vehicle	\$	185.00
Field Crew-Two Man & Vehicle	\$	280.00
Inspector	\$	145.00
Inspector & Vehicle	\$	170.00
Senior Project Manager	\$	205.00
Project Manager	\$	175.00
Assistant Project Manager	\$	155.00
Grant Manager	\$	135.00
GIS/CAD Technician III	\$	130.00
GIS/CAD Technician II	\$	110.00
GIS/CAD Technician I	\$	90.00
Project Accountant	\$	130.00
Administrative III	\$	98.00
Administrative II	\$	83.00
Administrative I	\$	68.00
Equipment	Н	ourly Rate
3D Print Cloud Work Station	\$	25.00
GPS Receivers-Per Receiver Per Hour	\$	25.00
Robotic Total Station	\$	35.00
HDS Scanner	\$	150.00
Boat	\$	55.00
Expenses		
Auto Mileage per current Federal Rates		
Special Consultants	Cost Plus 10%	
Reimbursable Expenses (Printing, Photos, Copies, Travel, Telephone, Fax, Survey Materials, etc.)	Cost Plus 10%	

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Hourly rates are subject to review and adjustment July 1st of each year.

RD1608

DEPARTMENT OF WATER RESOURCES

HYDROLOGY AND FLOOD OPERATIONS OFFICE 3310 EL CAMINO AVENUE, SUITE 200, P.O. BOX 219000 SACRAMENTO, CA 95821-9000 (916) 574-2605



August 4, 2016

SUBJECT: 2016 PRESEASON FLOOD COORDINATION MEETINGS

The Department of Water Resources (DWR) would like to invite you to attend this year's Preseason Flood Coordination Meeting that has been scheduled in your area. This meeting is directed to water managers, emergency responders, and managers that deal with flood emergency preparedness and response.

You are receiving this letter because you either attended one of last year's Preseason Flood Coordination Meetings or are included in the DWR Directory of Flood Officials contact list.

DWR, along with our local, State, and federal partners, will provide an overview of current and future weather, water conditions, flood fight resources, expectations under SEMS, flood emergency response grant funding, and other related topics to better prepare our organizations for the upcoming flood season. A flyer is enclosed with the locations and times of the meetings being held this year.

We encourage you to attend and participate in this multi-agency flood emergency preparedness effort.

If you have any questions or need further information, please contact Pat Clark at (916) 574-1249 or Patricia.Clark@water.ca.gov or Edward Roza at (916) 574-2153 or Edward.Roza@water.ca.gov. You may also call the Flood Operations Center at (916) 574-2619.

We look forward to working with you on flood emergency preparedness and response.

Sincerely,

John Paasch, Chief

Flood Operations Branch

Division of Flood Management

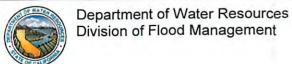
Enclosures

Anticipated Flood Threats Reporting Form

In an effort to better anticipate flood threats, the Department of Water Resources (DWR) State-Federal Flood Operations Center would like to collect information on specific areas of concern or related flood vulnerabilities known to local/county agencies within their jurisdictional boundaries. The intention of this form is to standardize basic elements of information for situational awareness and provide a common operating picture. Please complete this form and return to DWR at a Preseason Flood Coordination Meeting or the e-mail address listed below.

Agency:	Email:
Name:	Telephone:
Title:	Date:

Specific Location Lat/Long (Decimal), Levee Mile (LM), River Mile (RM), Stationing, Other	Watercourse (if applicable)	Threat Examples: boils, seepage, erosion, over-topping, debris, slope instability, etc.	Date(s) Occurred	Description/Location of Concern Provide as much detail as possible: Hazard - past events, frequency of occurrence, trigger levels Consequences - inundated areas, population, property, infrastructure, nuisance flooding Anticipated Response - monitoring, flood fighting, evacuations, etc.
Example: Alpha County Lat. = 37.4072 Long. = -122.1072	Beta River	Erosion caused by whirlpool at the toe of the levee.	03/13/16	Erosion at waterside toe of left bank levee along Beta River, approx. 2.5 miles south of Gamma City. Levee breach will flood farmland, roadways, and buildings. If water surface at Delta Station exceeds 78.0 ft. an emergency berm will be placed by Public Works on levee landside with approx. 5000 cy of fill. If existing levee erodes, berm will serve as new levee until permanent repair can be implemented.
	7			



Division of Flood Management

2016 California Preseason Flood Coordination Meetings

Department of Water Resources



Preseason meetings include scheduled presentations from these agencies:

National Weather Service (NWS)

County Offices of Emergency Services (OES)

California Governor's Office of Emergency Services (Cal OES)

Department of Water Resources (DWR)

California Conservation
Corps (CCC)

CAL FIRE

U.S. Army Corps of Engineers (USACE)

SUTTER

Tuesday, October 11 9:00 – 11:30 a.m. Veterans Memorial Hall 1425 Veterans Memorial Circle Yuba City

SAN JOAQUIN

Tuesday, October 18 9:00 – 11:30 a.m. Assembly Room 2 Emergency Ops. Center 2101 E. Earhart Ave Stockton

HUMBOLDT

Tuesday, October 25 9:30 a.m. – 12:00 noon Humboldt Foundation Emmerson Room 363 Indianola Road Bayside (Eureka)

NAPA

Wednesday, October 12 9:00 – 11:30 a.m. Napa County Sheriff's Training Room 1535 Airport Blvd Napa

SACRAMENTO

Wednesday, October 19 9:00 – 11:30 a.m. Central Valley Regional Water Board 11020 Sun Center Drive Rancho Cordova

SHASTA

Thursday, October 27 9:00 a.m. – 11:30 a.m. City of Redding City Hall Community Room 777 Cypress Avenue Redding

Who should attend these meetings?

- Managers and key emergency responders from California public agencies with primary responsibility for flood emergency response and coordination
- Tribal governments, counties, cities, flood control districts, reclamation districts, and local maintaining agencies

For questions please contact Pat Clark at (916) 574-1249, Edward Roza at (916) 574-2153, or call the Flood Operations Center directly at (916) 574-2619.

Division of Flood Management

2016 California Preseason Flood Coordination Meetings

Department of Water Resources



Agenda Topics

Winter Weather Outlook

Regional Updates

Flood Fight Materials and Training

Roles and Responsibilities under State Emergency Plan and SEMS/NIMS

Latest DWR Grant News

Web Resources for Situational Awareness

Regional Flood Management Planning Phase 2 (Central Valley only)

Local Flood Concerns

You are invited to join flood emergency response partners to discuss flood preparedness in your region. Hosted by County Offices of Emergency Services in partnership with the State-Federal Flood Operations Center, these meetings provide regional and local updates on annual flood preparedness activities.

MADERA

Wednesday, September 14 9:00 – 11:30 a.m. Madera County OES Emergency Ops. Center 2725 Falcon Drive Madera

STANISLAUS

Tuesday, September 20 9:00 – 11:30 a.m. Harvest Hall Rooms D & E 3800 Cornucopia Way Modesto

LOS ANGELES

Tuesday, September 27 9:00 – 11:30 a.m. Public Works Department Conference Room B 900 S. Fremont Avenue Alhambra

SANTA CRUZ

Thursday, September 15 9:00 – 11:30 a.m. Santa Cruz County OES Building C 5200 Soquel Avenue Santa Cruz

SANTA BARBARA

Monday, September 26 9:00 – 11:30 a.m. Santa Barbara County Office of Emergency Management Emergency Operations Center 4408 Cathedral Oaks Road Santa Barbara

RIVERSIDE

Wednesday, September 28 9:00 – 11:30 a.m. Riverside Co. Admin. Center Board Chambers, 1st Floor 4080 Lemon Street Riverside

Continued on next page