

**MINUTES OF THE SPECIAL MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD WEDNESDAY, MAY 11, 2016**

A Special Meeting of the Board of Trustees of Reclamation District 1608 was held Wednesday, May 11, 2016, at the law office of Neumiller & Beardslee, 509 W. Weber Avenue, 5th Floor, Stockton, California, at the hour of 8:00 a.m.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
DREW MEYERS
BRETT THOLBORN

OTHERS PRESENT WERE:

DANIEL J. SCHROEDER
ANDREW J. PINASCO
CHRIS NEUDECK
JEAN L. KNIGHT
BOB BENTZ

ABSENT WAS:

JOE BRYSON

Item 1. Public Comment. There was discussion over an article in the Record regarding a Trustee position for another reclamation district. Mr. Schroeder commented he had seen it also. There was also discussion regarding different types of vegetation that are showing up in the waterways in this region.

Item 2. Approval of Minutes. Minutes of the regular meeting of April 6, 2016. After review,

It was moved, seconded, (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the minutes of the regular meeting of April 6, 2016 be approved as read with a change on page 5, correcting the word spelled out as “deprivation” to “depredation” in item B.

The following bills, and warrants in payment of same, were approved:

RECLAMATION DISTRICT 1608, #5777, Transfer to Checking Account.....	40,000.00
VOID, #5778	
JEAN L. KNIGHT, #5779, Secretarial Fee	690.00
MICHAEL PANZER, #5780, Trustee Fee	100.00
DREW MEYERS, #5781, Trustee Fee	100.00

BRETT THOLBORN, #5782, Trustee Fee	100.00
NEUMILLER & BEARDSLEE, #5783, Inv. #276532.....	5,403.50
KJELDSSEN, SINNOCK & NEUDECK, #5784, Inv. #s 18895-18900.....	85,814.02
CROCE & COMPANY, #5785, Inv. #2004857.....	586.25
JUDITH BUETHE COMMUNICATIONS, #5786, Inv. #5029	1,530.05
PAUL E. VAZ TRUCKING, INC. #5787, Inv. #s 41500, 41499, 41919, 41920.....	11,585.50
PG&E, #5787, Electrical.....	20.58

Timesheets for the following employees were submitted and checks in payment of same, were approved:

GABRIEL P. BANKS, #1256, April 1-15, 2016 Semi-Monthly Salary	590.54
JONATHAN F. NEVAREZ, #1257, April 1-15, 2016 Semi-Monthly Salary	362.14
GABRIEL P. BANKS, #1258, April 16-30, 2016 Semi-Monthly Salary	551.66
JONATHAN F. NEVAREZ, #1259, April 16-30, 2016 Semi-Monthly Salary	203.01
JOE BRYSON, #1260, Payroll, March Salary	3,468.63

State and Federal Payroll Taxes scheduled to be paid on line, were approved

State Government, Payroll Taxes, April Salary	281.18
Federal Government, Payroll Taxes, April Salary.....	1,961.00

Item 3. Financial Report. Review, discuss, and accept financial report. Dan Schroeder presented the treasurer’s report. After review,

It was moved, seconded (B. Tholborn/D. Meyers) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report be approved and that the reserves remain the same and to ratify the signature and processing of warrant 5777 payable to Reclamation District 1608 for \$40,000, written and signed on April 15, 2016.

(a) Draft 2016-2017 Budget. Attorney Schroeder presented the proposed budget that was included in the agenda packet and Trustees and staff reviewed each line item. Changes were made and Mr. Schroeder will prepare a revised budget and present it at the June meeting for final review and approval. Under Operations & Maintenance Expenses, changes made were under Levee Superintendent to leave that line item for the Superintendent only salary. Underneath that will be “Payroll Taxes and Accounting Services” as a separate line item. This is as a result of paying taxes for both the Superintendent and the temporary part time workers. There will also be a line item created for the “Part-time Temporary Employees” and another line item for “Garbage Service.” Under General Expenses, it was noted that the County Administration Costs were higher than anticipated and further research with the County Auditor’s office will be done. Under Engineering Expenses, “Miscellaneous Expenses (e.g. travel)” will be removed. The Trustees also agreed that, under “Shared District Expenses, RD2119 Elmwood Tract” the budgeted expense of \$30,000.00 will be removed.

Trustee Meyers was interested in discussing budget items related to the Sediment Removal Project. Because of an earlier reported conflict of interest determined by the California Attorney General's office, Trustee Tholborn left the meeting room while this was being discussed.

A copy of the Croce Co. Debt Service Analysis that was done between fiscal years 2012 and 2013 was distributed, along with a sheet listing Fund Balance Calculations from 2002-03 through 2014-2015. Trustee Meyers is interested in looking again at the sediment removal project. With reserves being built up, it was thought that the District would be in a better position in proceeding with the project. The estimated expense was set a \$2.6 million. The Corps of Engineers would have given close to \$1.3 million and the District would have needed to spend \$1.3 million in the funding match proposed. However, since the Corps backed out, the District now has to spend the \$2.6 million itself. There were amendments to the plan with a final estimate of \$1.8 Million with the work stopping at Grupe Park versus going all the way out to close to the I-5 freeway. The bottom line is that there is interest in getting started on a thought process. At this point, the budget would not need to be amended for this project but could be during the fiscal year if needed.

Mr. Neudeck said that his engineering firm (KSN) has a different approach on the sediment removal project. On the KSN analyses profile of the levee, the southwest quadrant is below required elevations and it drops in the southwest quadrant. One solution to this issue would be adding fill in that area and the best access to do this work would be marine access, coming in, in the water versus land access. This would be considered ongoing operations and maintenance as the other levee areas are higher. He noted it is a complicated area to start raising levees and the best way would be from a marine piece of equipment. The District does have an easement. This discussion will continue in future meetings.

Item 4. Engineer's Report. Request for directions and approvals.

- (a) Consider new permits requests from homeowners.
 - (1) 3738 Fourteen Mile Drive, Index No. 35 Lot 408, APN 098-500-36, Lawn Conversion. The engineers do not recommend approval of this application as the levee landside slope of this lot is already heavily encroached upon and the only area that is truly visible for flood inspection is the current area of lawn. They note that any further encroachment will have a significant adverse impact on the District's ability to visually inspect the District's levee at this particular lot. They do note that historical photos for the property show the substantial encroachments that do all have permits. They would recommend not approving. After review discussion,

It was moved, seconded (B. Tholborn/D. Meyers) by the Trustees of Reclamation District 1608 that the homeowners at 3738 Fourteen Mile Drive request to place boxes with seasonal garden on levee landside slope in lieu of existing lawn be denied.

(b) Consider Pending permits requests from homeowners. No report.

(c) Status of Activities.

(from engineer's report)

B. Enforcement Violation Letters in homeowners (Post 12/15 Levee Inspection)

No action from the Trustees was needed on the items identified in the engineer's report with respect to the letters that went out to homeowners after the 12/15 Levee Inspection. The May 11th engineer's report gives a detailed account of who the letters went out to and the current status of each of these properties. Superintendent Bryson is following up with these property owners and updating the District records.

II. Delta Levee Subventions Program AB360.

Mr. Neudeck reported that at the Hemmington (3872 Fourteen Mile Drive and Dohrmann residence at 3806 Fourteen Mile Drive that the District will be getting a couple of bills for the trapping of beavers.

III. FEMA mapping status.

Review ongoing status and progress of preparation of the Letter of Map Revision (LOMR) application or the District's response to FEMA regarding the mapping status of the District's levee system.

Mr. Neudeck noted that the Attached Exhibit J to the engineer's report was a progress memo from KSN as to the elements of the District's LOMR submittal dated April 6, 2016. Discussion followed.

Item 5. Levee Superintendent Report. Request for directions and approvals. Joe Bryson was not able to attend this meeting. There was no written report.

Item 6. Report by Trustees on meetings attended and upcoming meetings. Request for direction. No Report.

Item 7. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings. Nothing to report.

Item 8. Discussion and direction on Short-Term and Long-Range Goals. No action.

Item 9. District Calendar. Discussion and direction.

(a) Attorney Schroeder mentioned that it was last August that the Trustees took a tour of the levees and were they interested in doing the same this year. The response was

that they thought it would be helpful for them to do it again. Mr. Schroeder will work with his assistant to check on available dates. Attorney Schroeder also reported that he would not be available for the regular meeting scheduled in August as he would be on vacation hiking the John Muir Trail with his son. He would be gone for 3 weeks. After further consideration, it was decided that meeting alternatives be discussed at a future meeting and that perhaps there could be one meeting that would cover both August and September. Trustee Tholborn also noted that he will have a conflict with times in September as he will be on a cruise and would be gone for 2 weeks. This item will be put on the June agenda.

Item 10. Correspondence. None.

Item 11. Approval of Bills. The bills, as presented, were approved.

Item 12. Staff Reports. (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 509 West Weber Avenue, Stockton, California, at least seventy-two (72) hours preceding the meeting.

Item 13. Adjournment. The meeting was adjourned at 9:30 a.m.

Respectfully submitted,

Jean L. Knight
District Secretary