

**AGENDA FOR  
RECLAMATION DISTRICT NO. 1608  
BOARD OF TRUSTEES MEETING  
8:00 A.M. MARCH 2, 2016  
NEUMILLER & BEARDSLEE  
509 WEST WEBER AVENUE, FIFTH FLOOR  
STOCKTON, CALIFORNIA**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. Under Government Code Section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda as it is taken up.
2. Approval of Minutes. Minutes of the regular meeting of February 3, 2015.
3. Financial Report. Review, discuss, and accept financial report.
4. Engineer's Report. Request for directions and approvals.
  - (a) Consider new permits requests from homeowners.
    1. 3509 Stone River Circle, Nathan and Nadia Davidson  
Index No. 71 Lot 1217, Assessor's Parcel No. 100-020-06  
Review request and seek Board of Trustees approval to remove and replace existing rotted permitted fence/bulkhead and stairs
    2. 6649 Embarcadero Drive, Village West Marina. Review request and seek Board of Trustees approval to modify parking lot on top of the District's levee along the marina frontage.
  - (b) Consider Pending permits requests from homeowners.
5. Levee Superintendent Report. Request for directions and approvals.
  - (a) 3821 Falmouth Court vegetation violation
6. Newsletter. Direction regarding Spring Newsletter.
7. Report by Trustees on meetings attended and up coming meetings. Request for direction
8. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
  - (a) Bonding of Secretary for Payroll Account.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Jean Knight at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 509 W. Weber Avenue, 5th Floor, Stockton, California during normal business hours.*

9. Discussion and direction on Short-Term and Long-Range Goals. Discussion.
10. District Calendar. Discussion and direction.
11. Correspondence.
12. Closed Session.
  - (a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Levee Superintendent
  
  - (b) PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: District Secretary.
13. Report out of Closed Session.
14. Approval of Bills.
15. Staff Reports.
  - (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 509 West Weber Avenue, Stockton, California, at least seventy-two (72) hours preceding the meeting.
16. Adjournment.

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*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 509 W. Weber Avenue, 5th Floor, Stockton, California during normal business hours.*

**AGENDA PACKET  
RECLAMATION DISTRICT 1608  
March 2, 2016**

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<u>ITEM</u>	<u>COMMENTARY</u>
1.	Self-explanatory.
2.	Please see attached.
3.	Self-explanatory.
4.	Self-explanatory.
5.	Self-explanatory.
6.	Please see attached.
7.	Self-explanatory.
8.	Self-explanatory.
9.	Please see attached.
10.	Please see attached.
11.	Self-explanatory.
12.	Self-explanatory.
13.	Self-explanatory.
14.	Self-explanatory.
15.	Self-explanatory.
16.	Self-explanatoy

# ITEM 2

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1608  
HELD WEDNESDAY, FEBRUARY 3, 2016**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was held Wednesday, February 3, 2016, at the law office of Neumiller & Beardslee, 509 W. Weber Avenue, 5<sup>th</sup> Floor, Stockton, California, at the hour of 8:00 a.m.

**TRUSTEES PRESENT WERE:**

DREW MEYERS  
BRETT THOLBORN

**OTHERS PRESENT WERE:**

DANIEL J. SCHROEDER  
CHRIS NEUDECK  
JEAN L. KNIGHT  
JOE BRYSON  
BOB BENTZ

**ABSENT WAS:**

MICHAEL PANZER

**Item 1. Public Comment.** None.

**Item 2. Approval of Minutes.** Minutes of the regular meeting of January 6, 2016. After review,

It was moved, seconded, (D. Meyers/B. Tholborn) and  
unanimously carried by the Board of Trustees of Reclamation  
District 1608 that the minutes of the regular meeting of January 6,  
2016 be approved as read.

The following bills, and warrants in payment of same, were approved:

DREW MEYERS, #5740, Trustee Fee, Two Meetings.....	200.00
BRETT THOLBORN, #5741, Trustee Fee .....	100.00
JEAN L. KNIGHT, #5742, Secretarial Fee .....	635.00
NEUMILLER & BEARDSLEE, #5743, Inv. #274428.....	2,563.05
KJELDSSEN, SINNOCK & NEUDECK, #5744, Invoice #s 18293, 18418-18421 .....	7,964.80
CROCE & CO., #5745, Inv. #2003284 .....	150.00
JUDITH BUETHE COMMUNICATIONS, #5746, Inv. #5003 .....	105.00

DICKINSON’S WEED SPRAYING CO., #5747, Pre-emergent Application  
 and Monthly Inspections .....8,800.00  
 PG&E, #5748, Electrical – Stone River.....10.79  
 E&C MAINTENANCE & CONSTRUCTION, #5749, January Invoice.....2,000.00  
 PAUL E. VAZ TRUCKING, #5750, Inv. #s 40353 & 40354.....11,460.53

A timesheet for the following employees were submitted and checks in payment of same, were approved:

JOE BRYSON, #1245, Payroll, January Salary .....3,839.95  
 GABRIEL P. BANKS, #1244, January 15-31, 2016 Semi-Monthly Salary .....783.75  
 JONATHAN F. NEVAREZ, #1243, January 15-31, 2016 Semi-Monthly Salary .....630.82  
 JONATHAN F. NEVAREZ, #1241, January 1-15, 2016 Semi-Monthly Salary .....611.19

State and Federal Payroll Taxes scheduled to be paid on line, were approved

State Government, Payroll Taxes, January Salary .....193.95  
 Federal Government, Payroll Taxes, January Salary .....1,310.96

Checks made for labor (Not hired – last paycheck)

SAMNANG MAI, #1242.....636.00

**Item 3. Financial Report. Review, discuss, and accept financial report.** Dan Schroeder presented the financial report. The District received assessment and property tax income this last month. Ms. Knight also noted that with the new part time employees, she listed their pay on the bottom of the first page of the report as currently, there is no line item for this classification of employee. After discussion, trustees and staff agreed this could stay this way until the new budget is developed and a better idea of the pay for these hires will be known.

Upon motion duly made, seconded (D. Meyers/B. Tholborn) and unanimously carried by the Trustees of Reclamation District 1608, the Financial Report was approved and the reserves will remain the same.

(a) Approve Payroll Signing Authority. Mr. Schroeder and Ms. Knight discussed the issue with paying the new temporary District employees on a semi-monthly basis. Ms. Knight reported she had talked to the Bank of Stockton and she alone can sign the District checks. At this time, this is what is taking place so the checks can go out but how to proceed forward was considered. The Trustees were okay with the current process but thought it better to get Ms. Knight bonded so that if there were a problem, the District would be covered financially. Attorney Schroeder and Ms. Knight will research and report back at the next meeting.

**Item 4. Engineer's Report. Request for directions and approvals.**

- (a) Consider new permits requests from homeowners.  
1. 3502 Fourteen Mile Dr., Stockton – Chris Neudeck presented this item and it is included in his engineer's report. It is for a replacement of a 1973 permitted walkway from the deck to the levee. The engineers recommend approval of this application with no special considerations. After discussion,

It was moved, seconded (D. Meyers/B. Tholborn) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the permit for 3502 Fourteen Mile Dr., Stockton, Gregory R. & Julie A. Ebenhack, be approved with no special considerations.

- (b) Consider Pending permits requests from homeowners.  
a. None
- (c) FEMA Levee Certification – Mr. Neudeck reported he had not received any further correspondence from FEMA.

With regard to the FEMA Mapping Status, Mr. Neudeck presented information in the Engineer's Report and also included the estimated costs to prepare the Letter of Map Revision (LOMR) application for the District's response to FEMA regarding the mapping status of the District's levee system. The District needs to address FEMA's concerns. Flood insurance is increasing at 18% a year and it is important to get this work done to continue to keep the District out of a flood zone. The engineers feel they need 6-9 months to put together the package. If the Board were to elect to do the work now, the engineers could commence evaluation of survey and get things turned over to Kleinfelder for their part of the project. The work will end with the creation of a number of rather substantial binders. The previous submittal was in 2006. There was a question about the County's accreditation and Mr. Neudeck responded that their accreditation is not being questioned. If the District has to do more work there due to the county's accreditation, they will be contacted.

Trustee Meyers said he would recommend that District move ahead now due to time constraints even though Trustee Panzer was absent from this meeting. Mr. Neudeck said the engineers would keep the Trustees and staff apprised of the progress they are making and setting out fees. They would also put together a budget and post against it. Therefore,

It was moved, seconded (D. Meyers/B. Tholborn) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the engineers be authorized to prepare the LOMR application to FEMA, as set out in

the January 29, 2016 Proposal for Preparation and Submittal of LOMR Request Package.

- (d) Adopt Resolution 2016-02 Adopting Emergency Operations Plan. At the January meeting a presentation of the Emergency Operations Plan was made. The Trustees and staff were able to review the plan and maps sent to them individually and Mr. Neudeck also gave a status of revisions to the Flood Safety Plan including the Emergency Operations Plan (EOP) and Flood Contingency Map (FCM). After discussion, the Trustees considered Resolution 2016-02 and

It was moved, seconded (D. Meyers/B. Tholborn) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2016-02 Adopting Emergency Operations Plan be approved.

**Item 5. Levee Superintendent Report. Request for directions and approvals.** Joe Bryson went over this superintendent's report. He noted that Mrs. Tayan said she didn't get the District letters but her husband said they did. Also, he reported that Mrs. Kite had moved and the new owner's name is Barnzini.

On Item 6. KSN checked spots and thinks things got very dry over the last 5-6 years and that created the movement.

One Item 11. Mr. Bryson said many of the fences are falling over. Mr. Schroeder asked where are the fences – are they good neighbor fences? Where on property line are they located? This will need to be researched.

On Item 15. Shower Bathroom Facility on entrance side of parking lot. This is on top of the District's levee. They are going to design something. An Encroachment permit agreement will be needed for this – need space behind to get equipment.

On Item 18. Standing water. Lot of water sitting there. Rain water and hard pan dirt. Water doesn't have any place to go when there is a heavy rain so it goes to the front sidewalk.

On Item 19. For the Tree trimming, the workers should be wearing hard hats.

**(a) 3821 Falmouth Court vegetation violation.** See Item 3. The Malik's started removing vegetation themselves. No action at this time.

**Item 6. Report by Trustees on meetings attended and upcoming meetings. Request for direction.** Drew Meyers attended a TAC meeting and gave an overview of the meeting. The agenda is included with the original of these minutes. Under seepage and cut off walls were discussed. Mr. Neudeck said that this is probably a 25 year project. There will be a 75/25 split for costs. It will be a Delta Stewardship project. They are looking for at ability to pay.



**Item 7. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.**

- (a) Levee Certification Issues with FEMA. See Engineer's report.

**Item 8. Discussion and direction on Short-Term and Long-Range Goals. Discussion.** No changes. For short term goals, take off 7, 8 and 11 and change language to "Annual Levee Inspection" on 7.

For Long Term – List "Cleaning cracks."

**Item 9. District Calendar. Discussion and direction.** Mr. Schroeder noted that the Form 700's will be coming out shortly. Ms. Knight will work with the Trustees and staff to get these completed.

**Item 10. Correspondence.** None presented.


**Item 11. Approval of Bills.** The bills, as presented, were approved.

**Item 12. Staff Reports.** (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 509 West Weber Avenue, Stockton, California, at least seventy-two (72) hours preceding the meeting.

**Item 13. Adjournment.** The meeting was adjourned.

**Secretary:** The agenda for this meeting was posted on a 1<sup>st</sup> floor lobby window at 509 W. Weber Avenue, Stockton, California at least 72 hours preceding the meeting.

Respectfully submitted,



Jean L. Knight  
District Secretary

# ITEM 6

P.O. Box 4857  
Stockton, CA 95204

# Reclamation District 1608

March 2014

## Dear Homeowners and Businesses:

Thank you once again for your help in keeping our levees clean and safe. The commitment and cooperation of each property owner and resident of our Reclamation District is necessary, and your individual efforts are appreciated.

Even in drought years, the potential for levee failure is present. It is a year-round issue. A levee is a living organism that expands and contracts with rain and droughts. Too much rain is a stressor. Drought is also a stressor.

Delta levees differ from upper-reach levees, especially because Delta levees are subject to tidal action. Watchfulness is a 365-day-a-year consideration.

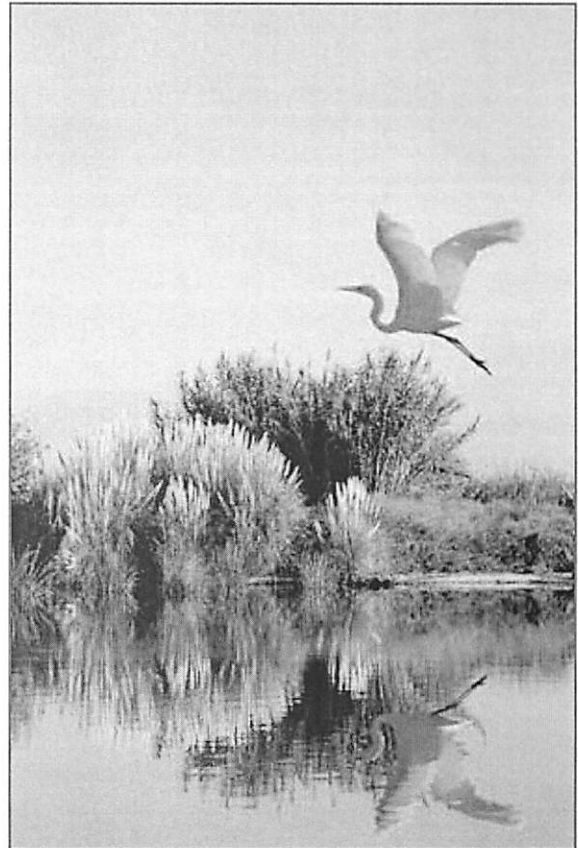
Please review the information on the reverse side of this newsletter. Your safety and the safety of our District neighborhoods are dependent on a solid levee system. Also, feel free to contact our District Superintendent Joe Bryson for clarification on any of the items mentioned in this newsletter.

Sincerely,

*Board of Trustees*  
*Reclamation District 1608*



Thank you for your efforts in keeping our levees safe and well maintained.



## CONTACT INFORMATION

**DISTRICT TRUSTEES**  
Michael Panzer, D.D.S.,  
President  
Drew Meyers  
Brett L. Tholborn, C.P.A.

**DISTRICT SUPERINTENDENT/  
HOTLINE**  
Joe Bryson (209) 298-3307

**ATTORNEY FOR THE  
DISTRICT**  
Dan Schroeder (209) 948-8200

**CONSULTING ENGINEERS**  
Johnnie Mack  
(916) 436-6050  
HDR Engineering, Inc.

## Keep Levees Clear

We must keep the levee top clear at all times. The roadway must be accessible to allow levee maintenance and to provide passage in an emergency.

Trimming trees? It is important to plan in advance just what you are going to do with those tree trimmings. Two things not to do: First, please do not accidentally let your tree trimmings drop over the fence onto the levee road. Second, do not intentionally deposit your tree trimmings on the levee road. Why not? Inspectors need to clearly see the full levee—from the toe of the water side to the toe of the interior side—to ensure no leaks, cracks, or burrows are evident.

Please keep furniture, games, and other items off the levee crown.

Your District Superintendent notes also, if you do not want strangers in your back yard, don't leave items on the levee that need to be moved. Keep those levees clear.

## Permits, please.

Any work on your property on or near the levee requires an encroachment permit.

Please call Joe Bryson, District Superintendent, before planting or construction to ensure that you know all the permit requirements and process. When requesting a permit for planting, be very specific. Provide the type and number of plants, shrubs, or trees you wish to plant. For example, a rose is not just a rose, but comes in many varieties that may affect the environment where grown. Please take into consideration the eventual growth of the plants, shrubs, or trees.

Also, if you are considering any type of construction within the district easement or property line, you must obtain a permit. Construction examples include fence additions, swimming pools, steps on the levee, anything encroaching on the easement-line, and more. Replacing an existing fence does require a permit stating the fence type and size to be constructed. Remember, your permit request must also include a schematic of the planned improvements.

## Gophers Aren't Cute

Here is another reason to keep your levee clear: to avoid providing cover for gophers and other rodents. Damage by gophers, squirrels, and other rodents endangers the integrity of our levees. Be observant. Call our District Superintendent immediately if you spot these destructive mammals.

## Flood Insurance?

Yes. Even though the levees in Reclamation District 1608 are certified, your Board of Trustees encourages you to maintain flood insurance.

## Joe's Maintenance Minders

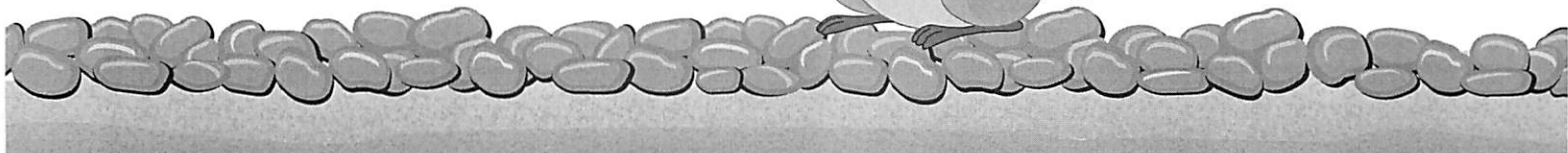
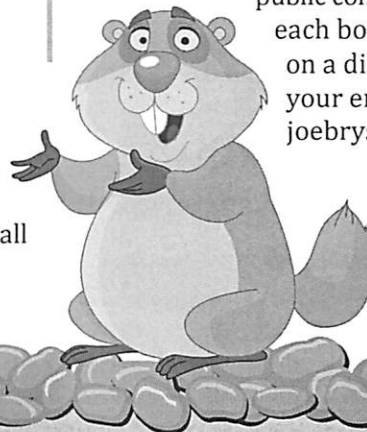
If you see anyone engaging in behavior that could compromise the integrity of our levee system, call District Superintendent Joe Bryson at (209) 298-3307. Watch for these things:

- No bonfires! Bonfires destroy the geosynthetic mats under the rocks and the rocks themselves, and subsequently damage the underlying levee structure.
- Don't move the rocks! Please discourage children (and adults!) from playing on the levees.
- Do not allow your trees to overhang the fence onto the levee.
- No bicycling or skateboarding is allowed on the levees except in Grupe Park.
- Throwing trash from your backyard onto the levees creates dangerous conditions and attracts scavenging seagulls and rodents.
- Report any stolen or damaged signs to Joe.
- Do not install trampolines and other large pieces of equipment next to a levee without a permit granted by the District. Contact Joe to apply for a permit.
- Please keep plastic off the levees.

## Questions? Comments?

Feel free to call the District Hotline at (209) 298-3307 with any questions, comments, or suggestions, or attend the board meetings. Board meetings are held the first Wednesday of each month at 8:00 a.m. in the offices of Neumiller & Beardslee, 509 West Weber Avenue, 5th Floor, Stockton. An opportunity for

public comment is offered at each board meeting. If you live on a district levee, please send your email address to Joe Bryson at [joebryson@gmail.com](mailto:joebryson@gmail.com).



P.O. Box 4857  
Stockton, CA 95204

# Reclamation District 1608

September 2015

## Dear Homeowners and Businesses:

You are appreciated every day for your help in keeping our levees clean and safe. The safety of our Reclamation District neighborhoods depends upon the commitment and cooperation of each property owner and resident, and your individual efforts contribute to your safety and the safety of all.

As stated in a previous newsletter, a levee is a living organism that expands and contracts with rain and drought. Both weather conditions are stressors. Our area has experienced extreme drought this year, and weather forecasters are cautioning that we must now anticipate a potential El Nino storm or storms. We must be prepared.

Please join us in welcoming the new Consulting Engineer for our District—Christopher Neudeck. As you can see from the accompanying article, Chris has worked at Kjeldsen, Sinnock & Neudeck, a local engineering firm, since 1982 and brings a wealth of knowledge and experience to the District. Feel free to call him or District Superintendent Joe Bryson to report your observations on levee conditions or with any other comments or questions.

Sincerely,  
*Board of Trustees*  
Reclamation District 1608

[WWW.RD1608.COM](http://WWW.RD1608.COM)

The District's website is active and available to you. At [www.RD1608.com](http://www.RD1608.com), you will find the district's newsletters; agendas and minutes of board meetings; the District Engineer's and the District Superintendent's reports; and levee encroachment standards and permit application information. You will also find a listing of the current board members, a district map, and information on how to contact the district.

Thank you for your efforts in keeping our levees  
safe and well maintained.

## Christopher H. Neudeck, P.E.

District Engineer Chris Neudeck has extensive experience in the field of civil engineering, focusing on the planning, design, and construction of a wide variety of water resource- and public works-related projects. As a principal in the firm of Kjeldsen, Sinnock & Neudeck, Inc. since 1989, Chris is responsible for planning, designing, estimating, contracting, and managing projects undertaken by the firm. His background provides him the expertise and capability of handling all phases of project development, from the initial planning stages through the operation of the completed project.



## Revised Emergency Response Plans

The District is currently revising and enhancing its Emergency Response Plan which is one of the most prominent in this region. The Plan is of particular interest at this time, given the El Nino conditions anticipated by weather forecasters. When complete, the Plan will be posted on the District's website.

### CONTACT INFORMATION

**DISTRICT TRUSTEES**  
Michael Panzer, D.D.S.,  
President  
Drew Meyers  
Brett L. Tholborn, C.P.A.

**DISTRICT SUPERINTENDENT/  
HOTLINE**  
Joe Bryson (209) 298-3307

**ATTORNEY FOR THE  
DISTRICT**  
Dan Schroeder (209) 948-8200

**CONSULTING ENGINEERS**  
Christopher H. Neudeck  
(209) 946-0268  
Kjeldsen, Sinnock & Neudeck

## Permits on Levee Lots Are a Requisite

Permits for planting. Permits for construction. Permits for large pieces of play equipment. Permits first!

Living on property with a levee on or immediately adjacent to it requires that you first apply for an encroachment permit before you begin any work within the levee area. Be sure to review the permit requirements and process for every project set forth in the District's Levee Encroachment Standards available on the website. Be very specific as to exactly what kind of plants, shrubs, or trees you plan for. The eventual growth of any plants, shrubs, or trees must be considered, also.

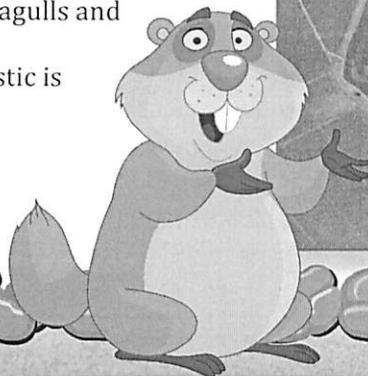
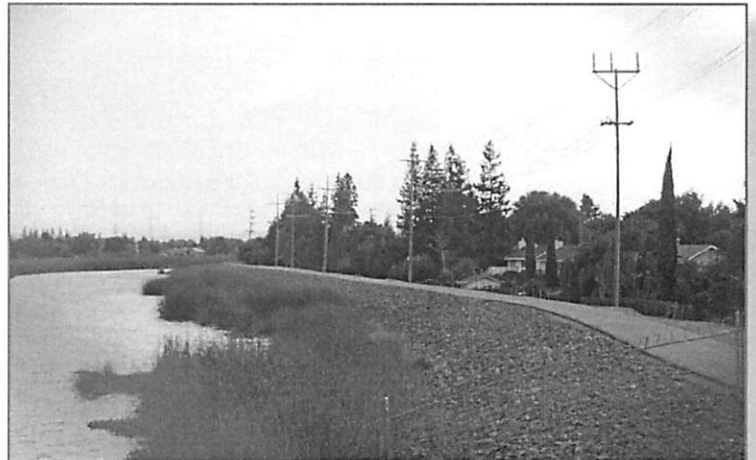
If you are considering any type of construction within the district easement or property line, you must first obtain a permit. Replacing an existing fence is one example of construction work that requires a permit. Be sure to include a schematic of the planned improvements in your permit request. Joe Bryson, RD 1608 District Superintendent, can help guide you through the permit process. If you live on a district levee, please send your email address to Joe Bryson at [joebryson@gmail.com](mailto:joebryson@gmail.com).

## District Do's and Don'ts

- Do consider purchasing flood insurance.
- Do report any stolen or damaged signs to Joe.
- Do report any forms of vandalism.
- Do call Joe Bryson at (209) 298-3307 if you see any bonfires on the levee.
- Do call Joe immediately if you spot gophers, squirrels, and other rodents on the levees.
- Do discourage children (and adults!) from playing on the levees.
- Don't move any of the rocks.
- Don't allow your trees to overhang the fence onto the levee.
- Don't bicycle or skateboard on the levees except in Grupe Park.
- Don't throw trash from your backyard onto the levees. It's unsightly; and even more important, trash creates dangerous conditions and attracts scavenging seagulls and destructive rodents.
- Do pick up any plastic. Plastic is particularly destructive.

## Questions? Comments?

Feel free to call the District Hotline at (209) 298-3307 with any questions, comments, or suggestions, or attend the board meetings. Board meetings are held the first Wednesday of each month at 8:00 a.m. in the offices of Neumiller & Beardslee, 509 West Weber Avenue, 5th Floor, Stockton. An opportunity for public comment is offered at each board meeting.



# ITEM 9

**SHORT TERM GOALS**  
**March 2, 2016**

1. Sediment Removal Project.
2. Assistance to RD 2119 (Wright Elmwood Tract), and other Districts if necessary.  
Status: on-going.
3. Participate in County TAC and stakeholder groups. Status: Ongoing.
4. Work on slumping areas. In progress.
5. Monitor SJAFCA meetings re Calaveras and Fourteen Mile Slough uncertified levees.
6. Vegetation encroachments
7. Annual Levee Inspection.
8. FEMA Levee Certification

**LONG TERM GOALS**

9. CVFP Plan



# ITEM 10

## **RD 1608: MASTER CALENDAR**

### **JANUARY**

- Update Levee Property DVD

### **FEBRUARY**

- Send out Form 700s, remind Trustees of April 1 filing date

### **MARCH**

- Yearly Employee Evaluations
- Submit Verification Request Form (VRF) for the Annual Levee Maintenance Project to the California Department of Fish & Game.
- Submit payment to the California Department of Fish & Game for prior year Levee Maintenance Project(s).
- Spring Newsletter

### **APRIL**

- April 1: Form 700s due
- Letter to Property owners on levee regarding levee standards and permit requirements
- Schedule an Annual Joint meeting with RD 2074 (Brookside) and RD 2119 (Wright Elmwood Tract).

### **MAY**

- Draft Budget
- Annual Department of Fish & Wildlife Maintenance Agreement Renewal.
- Tour of Levee System

### **JUNE**

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code* §7910).
- Approve Audit Contract for expiring fiscal year
- Adopt the Annual Budget

### **JULY**

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.
- Follow up with FEMA on Certification Letter (2015 only).

### **AUGUST**

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).

- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

**SEPTEMBER**

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).

**OCTOBER**

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2018 (every three years thereafter)

**NOVEMBER**

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

**DECEMBER**

- Review Emergency Plan.
- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

**Term of Current Board Members:**

<b>Name</b>	<b>Term Commenced</b>	<b>Term Ends</b>
Drew Meyers	2013	First Friday of Dec 2017
Brett Tholborn	2015	First Friday of Dec 2019
Michael Panzer	2015	First Friday of Dec 2019

**Assessment Expires 6/30/2025**

**Reclamation District Meetings**

- **First Wednesday of each month, at 8:00 A.M.  
at the offices of:  
Neumiller & Beardslee  
509 W. Weber Avenue, Suite 500  
Stockton, California 95242**