

MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD WEDNESDAY, FEBRUARY 3, 2016

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was held Wednesday, February 3, 2016, at the law office of Neumiller & Beardslee, 509 W. Weber Avenue, 5th Floor, Stockton, California, at the hour of 8:00 a.m.

TRUSTEES PRESENT WERE:

DREW MEYERS
BRETT THOLBORN

OTHERS PRESENT WERE:

DANIEL J. SCHROEDER
CHRIS NEUDECK
JEAN L. KNIGHT
JOE BRYSON
BOB BENTZ

ABSENT WAS:

MICHAEL PANZER

Item 1. Public Comment. None.

Item 2. Approval of Minutes. Minutes of the regular meeting of January 6, 2016. After review,

It was moved, seconded, (D. Meyers/B. Tholborn) and
unanimously carried by the Board of Trustees of Reclamation
District 1608 that the minutes of the regular meeting of January 6,
2016 be approved as read.

The following bills, and warrants in payment of same, were approved:

DREW MEYERS, #5740, Trustee Fee, Two Meetings.....	200.00
BRETT THOLBORN, #5741, Trustee Fee	100.00
JEAN L. KNIGHT, #5742, Secretarial Fee	635.00
NEUMILLER & BEARDSLEE, #5743, Inv. #274428	2,563.05
KJELDTSEN, SINNOCK & NEUDECK, #5744, Invoice #s 18293, 18418-18421	7,964.80
CROCE & CO., #5745, Inv. #2003284	150.00
JUDITH BUETHE COMMUNICATIONS, #5746, Inv. #5003	105.00

DICKINSON’S WEED SPRAYING CO., #5747, Pre-emergent Application
 and Monthly Inspections8,800.00
 PG&E, #5748, Electrical – Stone River..... 10.79
 E&C MAINTENANCE & CONSTRUCTION, #5749, January Invoice.....2,000.00
 PAUL E. VAZ TRUCKING, #5750, Inv. #s 40353 & 40354.....11,460.53

A timesheet for the following employees were submitted and checks in payment of same, were approved:

JOE BRYSON, #1245, Payroll, January Salary3,839.95

 GABRIEL P. BANKS, #1244, January 15-31, 2016 Semi-Monthly Salary783.75
 JONATHAN F. NEVAREZ, #1243, January 15-31, 2016 Semi-Monthly Salary630.82
 JONATHAN F. NEVAREZ, #1241, January 1-15, 2016 Semi-Monthly Salary611.19

State and Federal Payroll Taxes scheduled to be paid on line, were approved

State Government, Payroll Taxes, January Salary193.95
 Federal Government, Payroll Taxes, January Salary1,310.96

Checks made for labor (Not hired – last paycheck)

SAMNANG MAI, #1242.....636.00

Item 3. Financial Report. Review, discuss, and accept financial report. Dan Schroeder presented the financial report. The District received assessment and property tax income this last month. Ms. Knight also noted that with the new part time employees, she listed their pay on the bottom of the first page of the report as currently, there is no line item for this classification of employee. After discussion, trustees and staff agreed this could stay this way until the new budget is developed and a better idea of the pay for these hires will be known.

Upon motion duly made, seconded (D. Meyers/B. Tholborn) and unanimously carried by the Trustees of Reclamation District 1608, the Financial Report was approved and the reserves will remain the same.

(a) Approve Payroll Signing Authority. Mr. Schroeder and Ms. Knight discussed the issue with paying the new temporary District employees on a semi-monthly basis. Ms. Knight reported she had talked to the Bank of Stockton and she alone can sign the District checks. At this time, this is what is taking place so the checks can go out but how to proceed forward was considered. The Trustees were okay with the current process but thought it better to get Ms. Knight bonded so that if there were a problem, the District would be covered financially. Attorney Schroeder and Ms. Knight will research and report back at the next meeting.

Item 4. Engineer's Report. Request for directions and approvals.

- (a) Consider new permits requests from homeowners.
1. 3502 Fourteen Mile Dr., Stockton – Chris Neudeck presented this item and it is included in his engineer's report. It is for a replacement of a 1973 permitted walkway from the deck to the levee. The engineers recommend approval of this application with no special considerations. After discussion,
- It was moved, seconded (D. Meyers/B. Tholborn) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the permit for 3502 Fourteen Mile Dr., Stockton, Gregory R. & Julie A. Ebenhack, be approved with no special considerations.
- (b) Consider Pending permits requests from homeowners.
a. None
- (c) FEMA Levee Certification – Mr. Neudeck reported he had not received any further correspondence from FEMA.

With regard to the FEMA Mapping Status, Mr. Neudeck presented information in the Engineer's Report and also included the estimated costs to prepare the Letter of Map Revision (LOMR) application for the District's response to FEMA regarding the mapping status of the District's levee system. The District needs to address FEMA's concerns. Flood insurance is increasing at 18% a year and it is important to get this work done to continue to keep the District out of a flood zone. The engineers feel they need 6-9 months to put together the package. If the Board were to elect to do the work now, the engineers could commence evaluation of survey and get things turned over to Kleinfelder for their part of the project. The work will end with the creation of a number of rather substantial binders. The previous submittal was in 2006. There was a question about the County's accreditation and Mr. Neudeck responded that their accreditation is not being questioned. If the District has to do more work there due to the county's accreditation, they will be contacted.

Trustee Meyers said he would recommend that District move ahead now due to time constraints even though Trustee Panzer was absent from this meeting. Mr. Neudeck said the engineers would keep the Trustees and staff apprised of the progress they are making and setting out fees. They would also put together a budget and post against it. Therefore,

It was moved, seconded (D. Meyers/B. Tholborn) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the engineers be authorized to prepare the LOMR application to FEMA, as set out in

the January 29, 2016 Proposal for Preparation and Submittal of LOMR Request Package.

- (d) Adopt Resolution 2016-02 Adopting Emergency Operations Plan. At the January meeting a presentation of the Emergency Operations Plan was made. The Trustees and staff were able to review the plan and maps sent to them individually and Mr. Neudeck also gave a status of revisions to the Flood Safety Plan including the Emergency Operations Plan (EOP) and Flood Contingency Map (FCM). After discussion, the Trustees considered Resolution 2016-02 and

It was moved, seconded (D. Meyers/B. Tholborn) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2016-02 Adopting Emergency Operations Plan be approved.

Item 5. Levee Superintendent Report. Request for directions and approvals. Joe Bryson went over this superintendent's report. He noted that Mrs. Tayan said she didn't get the District letters but her husband said they did. Also, he reported that Mrs. Kite had moved and the new owner's name is Barnzini.

On Item 6. KSN checked spots and thinks things got very dry over the last 5-6 years and that created the movement.

On Item 11. Mr. Bryson said many of the fences are falling over. Mr. Schroeder asked where are the fences – are they good neighbor fences? Where on property line are they located? This will need to be researched.

On Item 15. Shower Bathroom Facility on entrance side of parking lot. This is on top of the District's levee. They are going to design something. An Encroachment permit agreement will be needed for this – need space behind to get equipment.

On Item 18. Standing water. Lot of water sitting there. Rain water and hard pan dirt. Water doesn't have any place to go when there is a heavy rain so it goes to the front sidewalk.

On Item 19. For the Tree trimming, the workers should be wearing hard hats.

(a) **3821 Falmouth Court vegetation violation.** See Item 3. The Malik's started removing vegetation themselves. No action at this time.

Item 6. Report by Trustees on meetings attended and upcoming meetings. Request for direction. Drew Meyers attended a TAC meeting and gave an overview of the meeting. The agenda is included with the original of these minutes. Under seepage and cut off walls were discussed. Mr. Neudeck said that this is probably a 25 year project. There will be a 75/25 split for costs. It will be a Delta Stewardship project. They are looking for at ability to pay.

Item 7. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.

- (a) Levee Certification Issues with FEMA. See Engineer's report.

Item 8. Discussion and direction on Short-Term and Long-Range Goals. Discussion. No changes. For short term goals, take off 7, 8 and 11 and change language to "Annual Levee Inspection" on 7.

For Long Term – List "Cleaning cracks."

Item 9. District Calendar. Discussion and direction. Mr. Schroeder noted that the Form 700's will be coming out shortly. Ms. Knight will work with the Trustees and staff to get these completed.

Item 10. Correspondence. None presented.

Item 11. Approval of Bills. The bills, as presented, were approved.

Item 12. Staff Reports. (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 509 West Weber Avenue, Stockton, California, at least seventy-two (72) hours preceding the meeting.

Item 13. Adjournment. The meeting was adjourned.

Secretary: The agenda for this meeting was posted on a 1st floor lobby window at 509 W. Weber Avenue, Stockton, California at least 72 hours preceding the meeting.

Respectfully submitted,

Jean L. Knight
District Secretary